

Licensing Sub-Committee - Premises and Gambling



Please contact: Democratic Services

Please email: democraticservices@north-norfolk.gov.uk

Please direct dial on: 01263 516108

Monday 13 July 2026

A meeting of the **Licensing Sub-Committee - Premises and Gambling** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Tuesday, 28 July 2026** at **10.00 am**.

Although this meeting is open to the Public, due to the requirements of the Licensing Act 2003, only parties to the hearing are allowed to speak at the sub-committee (through their representative as appropriate)

Further information on the procedure is available through Democratic Services, Tel: 01263 516108, Email: democraticservices@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Emma Denny
Democratic Services Manager

To: Cllr M Batey, Cllr K Bayes and Cllr P Fisher

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

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A G E N D A

1. **CHAIRMAN'S INTRODUCTION** (Pages 1 - 4)
2. **TO RECEIVE APOLOGIES FOR ABSENCE**
3. **ITEMS OF URGENT BUSINESS**

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.
4. **DECLARATIONS OF INTEREST** (Pages 5 - 10)

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.
5. **APPLICATION FOR A NEW PREMISES LICENCE - DILHAM HALL RETREATS, GLAMPING SITE, OAK ROAD, DILHAM, NORFOLK. NR28 9PN** (Pages 11 - 130)
6. **APPLICATION FOR A NEW PREMISES LICENCE - OVERSTRAND SPORTS CLUB, HIGH STREET, OVERSTRAND. NR27 0BP** (Pages 131 - 208)
7. **TEMPORARY EVENT NOTICES - WAXHAM SUMMER CAMP, CAMPSITE AT, POPLAR FARM, COAST ROAD, WAXHAM, NORFOLK, NR12 0EF** (Pages 209 - 246)
8. **EXCLUSION OF PRESS AND PUBLIC**

To pass the following resolution, if necessary:
"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12A (as amended) to the Act."



North Norfolk District Council

The Licensing Committee (Premises and Gambling) - Procedure to be followed at the Hearing

This Procedure and protocol is governed by; the following legislation:

- The Licensing Act 2003 (Hearings) Regulations 2005 and the Licensing Act 2003 (Hearings) (Amendment) Regulations 2005.
- The Gambling Act (Proceedings of Licensing Committees and Sub Committees) (Premises Licences and Provisional Statements) (England and Wales) Regulations 2007.

Introductions

1. The **Chair** of the Sub-Committee should read out a statement declaring under which capacity the Committee is sitting.

The **Chair** must outline that this Sub-Committee is sitting to consider matters under the Licensing Act 2003 and/or Gambling Act 2005.

2. The **Chair** will introduce themselves and the Members of the Committee.
3. The **Chair** will then introduce and explain the respective roles of;
 - (i) the Democratic Services Officer;
 - (ii) the Licensing Officer;
 - (iii) the Legal Advisor to the Committee
4. **The Chair** should invite all those present to introduce themselves and ask them to indicate if they wish to speak during the hearing. (Only those persons who have made representations may address the Sub-Committee)
5. Each party will be asked by the **Chair** whether 15 minutes is sufficient for the presentation of his/her/body's case. (Agreement on the length of time given for each speaker is at the discretion of the Chair).
6. The **Legal Advisor** explains the procedure that will be followed at the meeting. All parties to note that any requests or issues should be directed through the Chair.

The Application

7. The **Licensing Officer** outlines the application to the Committee by presenting their report making proper reference to any relevant Licensing Policy and Statutory Guidance.
8. The Committee may ask questions of the Licensing Officer with regards to their report.

9. The **Licensing Officer** will invite questions from all parties to clarify the content of their report.

Presentation of Case / Submissions from Parties

10. In the order of firstly **Applicant**, secondly **Responsible Authority** and thirdly **Other Persons** (or in the case of a review the relevant person), each party shall be invited to undertake the following:
- (i) Set out their case;
 - (ii) Call Witnesses in support of their case (provided notification of the witnesses has previously been given to the Council);
 - (iii) Introduce documentary evidence in support of their case (provided notification of the documentary evidence has previously been given to the Council); and
 - (iv) Respond to any questions asked of them by Members of the Licensing Sub-Committee.
11. At the Sub-Committee and Chair's discretion each party may ask questions of other parties by directing them through the Chair. (please note witnesses may not put questions to other parties)
12. The Sub-Committee shall have the absolute discretion to restrict the number of witnesses and documents that any party can introduce, or the time spent on submissions or oral evidence, to ensure the proper running of the hearing. Where there are a number of persons with similar representations, a spokesperson may be chosen to speak.
13. Any witnesses that any party is seeking to call that have not previously been notified to the Council, in advance of the hearing, shall only be allowed with the consent of all other parties at the hearing. The Sub-Committee shall have the sole discretion to refuse to allow any witnesses to be heard, even where the consent of all parties has been given. In reaching the decision the Sub-Committee may consider any circumstances they believe to be relevant, and will have regard to the relevance of the evidence to the matters before the Committee.
14. Any documents that any party is seeking to adduce that have not previously been notified to the Council, in advance of the hearing, shall only be allowed with the consent of all other parties at the hearing. The Sub-Committee shall have the sole discretion to refuse to allow any documents to be adduced, even where the consent of all parties has been given. In reaching the decision the Sub-Committee may consider any circumstances they believe to be relevant, and will have regard to the relevance of the evidence to the matters before the Committee.

Closing Submissions

15. The **Chair** shall invite each of the parties to present a closing submission, of no more than 5 minutes, to the Sub-Committee, in the order of
- firstly **the Responsible Authority/ or Responsible Authorities;**
 - secondly **Other Persons;**
 - thirdly, the **Licensing Officer**
 - lastly the **Applicant (or their representative)**

Each party may comment upon what has been said but no new evidence should be introduced.

16. At the end of the Closing Submissions the **Chair** may ask the **Legal Advisor** if there is any clarification or points they wish to make or advise the Committee of.

Reaching and Making a Decision

17. The **Chair** will ask the Council's Legal Advisor to address the Committee on any outstanding matters.
18. The **Chair** will then thank all those who have spoken and invite the Committee to retire to consider the application, accompanied by the Legal Advisor and Democratic Services Officer (who will take no part in the decision).
19. The Committee will then consider the case and evidence before them at the hearing and will seek to reach a decision with reasons for the decision.
20. Once a decision has been made, the **Chair** will invite the **Legal Advisor** to announce in public any legal advice they have given in private.
21. The **Chair** will read out the decision and the reasons for the decision, or in some cases, advise that the decision will be notified to parties at a later date. Where appropriate, the **Chair** will ask the Licensing Officer for any comments on their decision prior to any final determination.
22. The **Chair** will explain that all parties will be notified of the outcome of the decision and reasons for the decision in writing.
23. If the Committee is unable to reach a decision on the day, the **Chair** will explain that all parties will be notified as soon as possible (but within 5 working days or other time period as set out in the Licensing Act 2003 or related regulations) of the decision and the reasons for such.

NOTE

A decision may be deferred to:-

1. Receive further documentation referred to in the meeting
 2. Enable a site visit to take place
 3. Invite the Applicant or his representative to appear if they had not done so at the meeting (only once)
- No further debate may be heard on further documentation or at a site visit
 - Adjournments should generally be granted if to refuse would deny applicant a fair hearing.

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Registering interests

Within 28 days of becoming a member or your re-election or re-appointment to office you must register with the Monitoring Officer the interests which fall within the categories set out in **Table 1 (Disclosable Pecuniary Interests)** which are as described in “The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012”. You should also register details of your other personal interests which fall within the categories set out in **Table 2 (Other Registerable Interests)**.

“Disclosable Pecuniary Interest” means an interest of yourself, or of your partner if you are aware of your partner's interest, within the descriptions set out in Table 1 below.

"Partner" means a spouse or civil partner, or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

1. You must ensure that your register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Monitoring Officer.
2. A 'sensitive interest' is as an interest which, if disclosed, could lead to the councillor, or a person connected with the councillor, being subject to violence or intimidation.
3. Where you have a 'sensitive interest' you must notify the Monitoring Officer with the reasons why you believe it is a sensitive interest. If the Monitoring Officer agrees they will withhold the interest from the public register.

Non participation in case of disclosable pecuniary interest

4. Where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests as set out in **Table 1**, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.
5. Where you have a disclosable pecuniary interest on a matter to be considered or is being considered by you as a Cabinet member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it

Disclosure of Other Registerable Interests

6. Where a matter arises at a meeting which **directly relates** to one of your Other Registerable Interests (as set out in **Table 2**), you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

Disclosure of Non-Registerable Interests

7. Where a matter arises at a meeting which **directly relates** to your financial interest or well-being (and is not a Disclosable Pecuniary Interest set out in Table 1) or a financial interest or well-being of a relative or close associate, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.
8. Where a matter arises at a meeting which **affects** –
 - a. your own financial interest or well-being;
 - b. a financial interest or well-being of a relative, close associate; or
 - c. a body included in those you need to disclose under Other Registrable Interests as set out in **Table 2**

you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied

9. Where a matter **affects** your financial interest or well-being:
 - a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
 - b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

10. Where you have a personal interest in any business of your authority and you have made an executive decision in relation to that business, you must make sure that any written statement of that decision records the existence and nature of your interest.

Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the [Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012](#).

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain. [Any unpaid directorship.]
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the

	councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and Property	Any beneficial interest in land which is within the area of the council. ‘Land’ excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	Any tenancy where (to the councillor’s knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor’s knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were

	spouses/civil partners has a beneficial interest exceeds one hundredth of the total issued share capital of that class.
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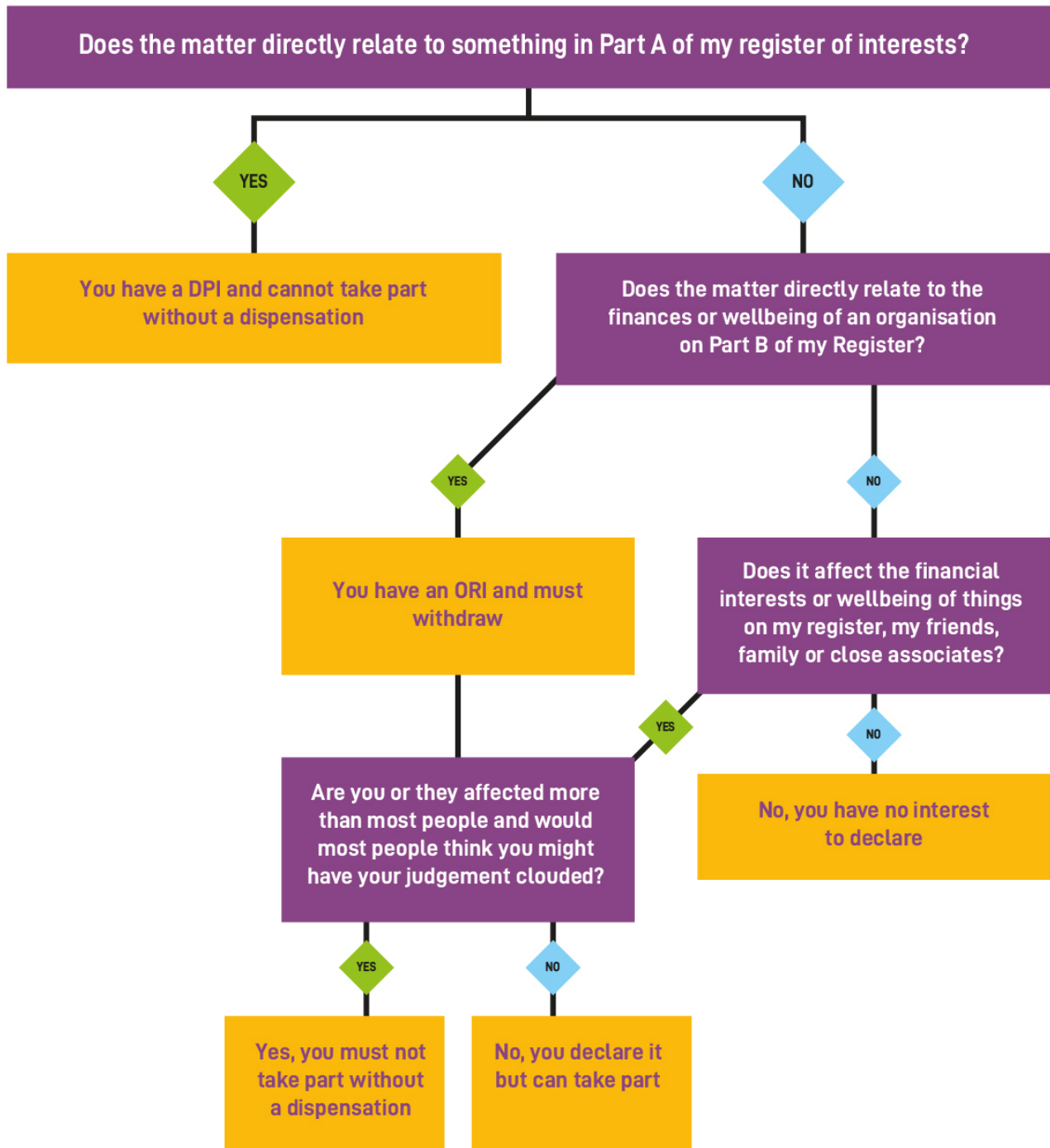
* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registrable Interests

You have a personal interest in any business of your authority where it relates to or is likely to affect:

- a) any body of which you are in general control or management and to which you are nominated or appointed by your authority
- b) any body
 - (i) exercising functions of a public nature
 - (ii) any body directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)



Licensing Sub Committee		
Author's Title	Public Protection Manager	
Are there back ground papers	☒ Yes	☐ No
Exempt	☐ Yes	☒ No
Ward(s) affected?		
Responsible Members	Cllr P Fisher – Chairman Licensing Committee Cllr C Ringer – Portfolio Holder (Licensing)	
Contact Officer	Licensing Team	
E-mail address		
Telephone number	01263 516291	
Are there Non Electronic Appendices	☒ Yes	☐ No
List of Background Papers and Appendices	North Norfolk District Council Licensing Policy Statutory Guidance issued by the Home Office (Last updated February 2026) Appendices to the report containing copies of correspondence from Responsible Authorities and Other Persons Application and Current Application Form	

This report has been subject to the following processes:

Consultation with:		
Head of Financial Services (S151 Officer)	☐ Yes	☒ Not apt
Solicitor to the Council/Legal	☒ Yes	☐ Not apt
Others:	Head of Environmental Health	

File Location:	Assure Database WK/260003110
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**Application for a new Premises Licence – Dilham Hall Retreats, Glamping Site,
Oak Road, Dilham, Norfolk. NR28 9PN**

- Summary:** This is an application for a new Premises Licence
- Conclusions:** That Members consider and determine the case from the written and oral information provided.
- Recommendations:** That Members consider and determine this case

Cllr P Fisher – Chairman
Licensing Committee

Ward(s) affected: Hoveton and Tunstead

Contact Officer, telephone
number, and e-mail:

Peter Sparham

01263 516322

peter.sparham@north-norfolk.gov.uk

1. Jurisdiction

- 1.1. North Norfolk District Council is the Licensing Authority under the Licensing Act 2003 in respect of Premises licences for the sale of alcohol or regulated entertainment. Where a valid application for a premises licence or variation is received and relevant representations are made, before determining the application, the authority must hold a hearing to consider the case.
- 1.2. The four licensing objectives to be considered when determining the application, and relevant representations, are:
- a. the prevention of crime & disorder
 - b. public safety
 - c. the prevention of public nuisance, and
 - d. the protection of children from harm

2. The Application

- 2.1 The applicant 'Bindwell Limited' has made an application for a new Premises Licence at Dilham Hall, Oak Road, Dilham, Norfolk. NR28 9PW. The application can be seen in **Appendix A**. The premises plan shows the area covered as being 2 fields, one of which contains Glamping pods. The proposed licensable area is shown in **Appendix B**.

- 2.2 The Premises is part of a farm which has diversified and offers 13 Glamping Pods in one field within the licensable area. There is an additional field which at the time of visiting contained an area for canoe hire, a seating area and a horsebox. The application describes to hold weekly 'Beer & Pizza' style pop up events.
- 2.3 It is proposed that the director of the business applicant, 'Mr Luke Paterson', will be the Designated Premises Supervisor. At the time of writing this report, Mr Luke Paterson does not hold a personal licence and no personal licence application has been received by this Licensing Authority.
- 2.3 The applicant seeks permission to operate as follows:

Licensable activity	Days	Times
Opening Hours	Monday to Sunday	00:00 – 00:00
Recorded Music	Monday to Sunday	09:00 – 23:00
Performances of Dance	Monday to Sunday	09:00 – 23:00
Sale of Alcohol On Premises	Monday to Sunday	09:00 – 23:00
Sale of Alcohol Off Premises	Monday to Sunday	09:00 – 23:00

- 2.4 In response to the receipt of representations made by the Broads Authority and other persons, the applicant has amended the proposed hours for the licensable activities to be 10:00 to 22:00 hours. This amendment and clarification from the applicant can be seen in **Appendix D**.

3. Conditions

- 3.1 The premises licence is subject to the following mandatory conditions:
- LIP001** No supply of alcohol may be made under the premises licence, at a time when there is no designated premises supervisor in respect of the premises licence or at a time when the designated premises supervisor does not hold a personal licence, or the personal licence is suspended.
 - LIP002** Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
 - LIP003** Where a premises licence includes the condition that at specified times one or more individuals must be at the premises to

carry out a security activity; each such individual must be licensed by the Security Industry Authority.

- d. **LIP004** Where a premises licence authorises the exhibition of films, the admission of children to the exhibition of any film to be restricted in accordance with this section.
- e. **LIP006**
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- f. **LIP008** The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- g. **LIP009**
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in

respect of the premises in relation to the sale or supply of alcohol.

- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
- h. **LIP010** The responsible person shall ensure that:
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - i) beer or cider: ½ pint;
 - ii) gin, rum, vodka or whisky: 25ml or 35ml; and
 - iii) still wine in a glass: 125ml; and
 - b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- i. **LIP011** A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

3.2 The licence will be subject to the following conditions which are consistent with the operating schedule:

- a. The Premises Licence Holder shall be responsible for ensuring that all staff undergo training, especially concerning alcohol sales, handling drunkenness and underage customers. Refresher training will be undertaken every 6 months. All training and refresher training will be recorded. Training records will be made available to Responsible Authorities on request.
- b. **LICD15** Any person selling or supplying alcoholic drink under the authority of a personal licence holder will ask for a photo ID proof of

age where they have reason to suspect that the individual may be under 18 years of age.

- c. A Challenge 25 Policy shall operate in this premises in relation to the sale of alcohol.
- d. **LICD25** CCTV will be installed inside/outside the premises and maintained in working order.
- e. **LICD26** CCTV equipment will be set to record from the time the premises are open to the public until the premises are closed and all members of the public have left.
- f. **LICD28** Recordings will be retained for a minimum period of 28 days and will be produced to an authorised officer on request.
- h. **LIPN14** Prominent, clear notices shall be displayed at [all exits/in the beer garden] requesting customers to respect the needs of local residents and leave the premises and the area quietly.
- i. **LIPN22** A designated premises supervisor or nominated representative shall ensure that no nuisance is caused by noise emanating from the premises by implementing a Self Policing Policy which shall include sound checks inside and out.

4. Representations from Responsible Authorities

- 4.1 Section 13(4) of the Act defines the 'Responsible Authorities' as the statutory bodies that must be sent copies of an application. Representations made must relate to the licensing objectives.
- 4.2 The following comments have been received from the Responsible Authorities and can be seen in **Appendix C**:

Responsible Authority	Comments	Date
Norfolk Fire Service	I would like to draw your attention to the following guidance documents: Small and Medium Places of Assembly: Large Places of Assembly:	13/04/2026
Licensing Team Norfolk Constabulary	No objection.	23/4/2026
EH - Commercial	Nil Response	
EH - Licensing	Nil Response	
Primary Care Trust, NCC	Nil Response	
Norfolk Safeguarding Childrens Board	Nil Response	

Responsible Authority	Comments	Date
Trading Standards Service	Nil Response	
Home Office (Immigration Enforcement)	Nil Response	
EH – Environmental Protection	Suggest conditions re preventing public nuisance as follows to reflect comments/controls within in the application form. Please attach: PN14 Prominent, clear notices shall be displayed at [all exits/in the beer garden] requesting customers to respect the needs of local residents and leave the premises and the area quietly. PN22 A designated premises supervisor or nominated representative shall ensure that no nuisance is caused by noise emanating from the premises by implementing a Self Policing Policy which shall include sound checks inside and out.	29/04/2026
Planning Department - NNDC	No objection on planning policy perspective.	Out of time 18/05/2026
Broads Authority – Planning	Representations Received – Public Nuisance and public protection – Planning permission allows 10:00 to 22:00.	9/04/2026 and 18/05/2026

5. Representations from Other Persons

- 5.1 Section 17(5) of the Act describes other persons as persons who live, or are involved in business, in the relevant licensing authority's area and who are likely to be affected by it. Representations made must relate to the licensing objectives.
- 5.2 There has been significant correspondence received from other persons concerning this application within the consultation period. However, some of the correspondence does not relate to the four licensing objectives and so are not valid representations under the Licensing Act 2003. Copies of all the relevant correspondence is attached for information. The relevant issues raised has been that of public nuisance, public safety and prevention of crime and disorder. See the table below and **Appendix C**.

Representations from Other Persons

Name	Representation	Date	Relevant
Objector 1	Prevention of Public Nuisance	26/4/2026	Yes
Objector 2	Prevention of Public Nuisance	27/4/2026	Yes
Objector 3	Prevention of Public Nuisance	27/4/2026	Yes
Objector 4	Prevention of Public Nuisance & Public Safety	29/4/2026	Yes
Objector 5	Prevention of Public Nuisance, Public Safety & Crime and Disorder	29/4/2026	Yes
		27/4/2026	No
Objector 6	Prevention of Public Nuisance & Crime and Disorder	27/4/2026	Yes
Objector 7	Prevention of Public Nuisance	27/4/2026	Yes
		28/4/2026	No
		28/4/2026	No
Objector 8	Public Halstead	28/4/2026	Yes
Objector 9	Prevention of Public Nuisance & Public Safety	28/4/2026	Yes
Objector 10	Prevention of Public Nuisance	28/4/2026	Yes
Objector 11	Prevention of Public Nuisance	28/4/2026	Yes
Objector 12	Prevention of Public Nuisance	28/4/2026	Yes
Objector 13	Prevention of Public Nuisance	29/4/2026	Yes
Objector 14	Prevention of Public Nuisance & Public Safety	29/4/2026	Yes
Objector 15	Prevention of Public Nuisance	29/4/2026	Yes
Objector 16	Prevention of Public Nuisance & Public Safety	29/4/2026	Yes
Objector 17	Prevention of Public Nuisance, Public Safety and Crime and Disorder	29/4/2026	Yes
East Ruston Parish Council	Prevention of Public Nuisance & Public Safety	30/4/2026	Yes
Objector 19	Prevention of Public Nuisance	29/4/2026	Yes

Name	Representation	Date	Relevant
Objector 20	Prevention of Public Nuisance	1/5/2026	Yes
Objector 21	Prevention of Public Nuisance & crime and Disorder	30/4/2026	Yes
Objector 22	Prevention of Public Nuisance & Public Safety	30/4/2026	Yes
Objector 23	Prevention of Public Nuisance & Protection of Children from Harm	1/5/2026	Yes
Objector 24	Prevention of Public Nuisance & Protection of Children from Harm	1/5/2026	Yes
Objector 25	Prevention of Public Nuisance	1/5/2026	Yes
		1/5/2026	No
		1/5/2026	No

6. Notices

- 6.1 The applicant is responsible for advertising the application by way of a notice in the specified form at the premises for not less than 28 consecutive days and in a local newspaper. The Public Notice appeared in the North Norfolk News on the 15/4/2026 and a Notice should have been displayed on the premises until 01/05/2026. A copy of the notice of advertisement can be seen in **Appendix E**.

7. Plans

- 7.1 A location plan showing the general location of the premises is attached at **Appendix B**.

8. North Norfolk District Council Licensing Policy

- 8.1 The current Statement of Licensing Policy was approved by Council on 17 November 2021 and became effective on 31 January 2022 and the following extracts may be relevant to this application:

3.0 Main Principles

3.1 Nothing in the 'Statement of Policy' will:

- undermine the rights of any person to apply under the 2003 Act for a variety of permissions and have the application considered on its individual merits, and/or
- override the right of any person to make representations on any application or seek a review of a licence or certificate where they are permitted to do so under the 2003 Act

3.2 Licensing is about the control of licensed premises, qualifying clubs and temporary events within the terms of the 2003 Act, and conditions that are attached to licences, certificates will be focused on matters which are within the control of individual licensee or club, i.e. the premises and its vicinity.

3.3 Whether or not incidents can be regarded as being 'in the vicinity' of licensed premises is a question of fact and will depend on the particular circumstances of the case. In dispute, the question will ultimately be decided by the courts. When considering these conditions, the Council will primarily focus on the direct impact of the activities taking place at licensed premises on members of the public living, working or engaged in normal activity in the area concerned.

3.4 The Council acknowledges that the licensing function cannot be used for the general control of anti-social behaviour by individuals once they are beyond the direct control of the licensee of any premises concerned. In this respect, the Council recognises that, apart from the licensing function, there are a number of other mechanisms available for addressing issues of unruly behaviour that can occur away from licensed premises, including:

- planning and environmental health controls
- ongoing measures to create a safe and clean environment in these areas in partnership with local businesses, transport operators and other Council Departments
- designation of parts of the District as places where alcohol may not be consumed publicly
- regular liaison with Police on law enforcement issues regarding disorder and anti-social behaviour, including the issue of fixed penalty notices, prosecution of those selling alcohol to people who are drunk; confiscation of alcohol from adults and children in designated areas and instantly closing down licensed premises or temporary events on the grounds of disorder, or likelihood of disorder or excessive noise from the premises
- the power of the police, other responsible authority or a local resident or business or District Councillor to seek a review of the licence or certificate

4 Crime and Disorder

4.1 The Council acknowledges that the Police are the main source of advice on crime and disorder.

4.2 Licensed premises, especially those offering late night/early morning entertainment, alcohol and refreshment for large numbers of people, can be a source of crime and disorder problems. The Council will expect Operating Schedules to satisfactorily address these issues

from the design of the premises through to the daily operation of the business.

5 Public Safety

5.1 Licence holders have a responsibility to ensure the safety of those using their premises, as part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety included the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning.

5.2 A number of matters should be considered in relation to public safety, these could include;

- Fire safety
- Ensuring appropriate access for emergency services such as ambulances
- Good communication with local authorities and emergency services
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits
- Ensuring the safety of people when leaving the premises (for example through the provision of information on late-night transportation)
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles
- Ensuring appropriate limits on the maximum capacity of the premises; and
- Considering the use of CCTV

5.3 The measures that are appropriate to promote public safety will vary between premises and the matters listed above may not apply in all cases. The Council expects applicants to consider, when making their application, which steps it is appropriate to take to promote the public safety objective and demonstrate how they will achieve that.

6 Prevention of Public Nuisance

6.1 Licensed premises, especially those operating late at night and in the early hours of the morning, can cause a range of nuisances impacting on people living, working or sleeping in the vicinity of the premises.

6.2 The concerns mainly relate to noise nuisance, light pollution and noxious smells and due regard will be taken of the impact these may have. The Council will expect Operating Schedules to satisfactorily address these issues. Applicants are advised to seek advice from the

Council's Health and Pollution Enforcement Officers before preparing their plans and Schedules.

6.3 The Council will consider attaching Conditions to licences and permissions to prevent public nuisance, and these may include Conditions drawn from the Model Pool of Conditions relating to 'Public Nuisance'.

7 Prevention of Harm to Children

7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.

7.2 The 2003 Act makes it an offence to permit children under the age of 16 who are not accompanied by an adult to be present on premises being used exclusively or primarily for supply of alcohol for consumption on those premises under the authorisation of a premises licence, club premises certificate or where that activity is carried on under the authority of a temporary event notice.

7.3 In addition, it is an offence to permit the presence of children under 16 who are not accompanied by an adult between midnight and 5am at other premises supplying alcohol for consumption on the premises under the authority of any premises licence, club premises certificate or temporary event notice. Outside of these hours, the offence does not prevent the admission of unaccompanied children under 16 to the wide variety of premises where the consumption of alcohol is not the exclusive or primary activity. Between 5am and midnight the offence would not necessarily apply to many restaurants, hotels, cinemas and even many pubs where the main business activity is the consumption of both food and drink. This does not mean that children should automatically be admitted to such premises and the following paragraphs are therefore of great importance notwithstanding the new offences created by the 2003 Act. (See the Licensing Policy for further detail)

10 Standard Conditions

10.1 Conditions attached to licences or certificates will be tailored to the individual style and characteristics of the particular premises and events concerned.

10.2 However, where considered appropriate, and necessary for the promotion of the Licensing Objectives, the Council will consider attaching Conditions drawn from the relevant Model Pools of Conditions and from any published Local Pool of Conditions

9. Guidance Issued under section 182 of the Licensing Act 2003

9.1 The current Guidance was issued by the Home Office in February 2026 and offers advice to Licensing authorities on the discharge of their functions under the Licensing Act 2003.

9.2 The following extracts may be relevant to this application and assist the panel:

Licensing conditions – general principles

a. Conditions on a premises licence or club premises certificate are important in setting the parameters within which premises can lawfully operate. The use of wording such as “must”, “shall” and “will”, is encouraged. Licence conditions:

- must be appropriate for the promotion of the licensing objectives;
- must be precise and enforceable;
- must be unambiguous and clear in what they intend to achieve;
- should not duplicate other statutory requirements or other duties or responsibilities placed on the employer by other legislation;
- must be tailored to the individual type, location and characteristics of the premises and events concerned;
- should not be standardised and may be unlawful when it cannot be demonstrated that they are appropriate for the promotion of the licensing objectives in an individual case;
- should not replicate offences set out in the 2003 Act or other legislation;
- should be proportionate, justifiable and be capable of being met,
- cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff, but may impact on the behaviour of customers in the immediate vicinity of the premises or as they enter or leave; and
- should be written in a prescriptive format.

Each application on its own merits

Each application must be considered on its own merits and in accordance with the licensing authority’s statement of licensing policy; for example, if the application falls within the scope of a cumulative impact policy. Conditions attached to licences and certificates must be tailored to the individual type, location and characteristics of the premises and events concerned. This is essential to avoid the imposition of disproportionate and overly burdensome conditions on premises where there is no need for such conditions. Standardised conditions should be avoided and indeed may be unlawful where they cannot be shown to be appropriate for the promotion of the licensing objectives in an individual case

Crime and Disorder

2.1 Licensing Authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).

2.3 Conditions should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.

Public Safety

2.8 Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning. Conditions relating to public safety may also promote the crime and disorder objective as noted above. There will of course be occasions when a public safety condition could incidentally benefit a person's health more generally, but it should not be the purpose of the condition as this would be outside the licensing authority's powers (be ultra vires) under the 2003 Act. Conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.

2.9 A number of matters should be considered in relation to public safety. These may include:

- Fire safety;
- Ensuring appropriate access for emergency services such as ambulances;
- Good communication with local authorities and emergency services, for example communications networks with the police and signing up for local incident alerts (see paragraph 2.4 above);
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits;
- Ensuring the safety of people when leaving the premises (for example, through the provision of information on late-night transportation);
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles;

- Ensuring appropriate limits on the maximum capacity of the premises (see paragraphs 2.12-2.13, and Chapter 10; and
- Considering the use of CCTV in and around the premises (as noted in paragraph 2.3 above, this may also assist with promoting the crime and disorder objective).

Public Nuisance

2.20 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.

2.21 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.

2.22 Conditions relating to noise nuisance will usually concern steps appropriate to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time, or persons are not permitted in garden areas of the premises after a certain time. More sophisticated measures like the installation of acoustic curtains or rubber speaker mounts to mitigate sound escape from the premises may be appropriate. However, conditions in relation to live or recorded music may not be enforceable in circumstances where the entertainment activity itself is not licensable (See Chapter 15). Any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises. Licensing authorities should avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are very expensive to purchase and install and are likely to be a considerable burden for smaller venues.

2.23 As with all conditions, those relating to noise nuisance may not be appropriate in certain circumstances where provisions in other legislation adequately protect those living in the area of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be appropriate.

2.24 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11pm and 8am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.

2.25 Measures to control light pollution will also require careful thought. Bright lighting outside premises which is considered appropriate to prevent crime and disorder may itself give rise to light pollution for some neighbours. Applicants, licensing authorities and responsible authorities will need to balance these issues.

2.26 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area or that, if they wish to smoke, to do so at designated places on the premises instead of outside and to respect the rights of people living nearby to a peaceful night.

Protection of children from harm

7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.

7.2 The 2003 Act makes it an offence to permit children under the age of 16 who are not accompanied by an adult to be present on premises being used exclusively or primarily for supply of alcohol for consumption on those premises under the authorisation of a premises licence, club premises certificate or where that activity is carried on under the authority of a temporary event notice.

7.3 In addition, it is an offence to permit the presence of children under 16 who are not accompanied by an adult between midnight and 5am at other premises supplying alcohol for consumption on the premises under the authority of any premises licence, club premises certificate or temporary event notice. Outside of these hours, the offence does not prevent the admission of unaccompanied children under 16 to the wide variety of premises where the consumption of alcohol is not the exclusive or primary activity. Between 5am and midnight the offence would not necessarily apply to many restaurants, hotels, cinemas and even many pubs where the main business activity is the consumption of both food and drink. This does not mean that children should automatically be admitted to such premises and the following paragraphs are therefore of great importance notwithstanding the new offences created by the 2003 Act. (See the Licensing Policy for further detail)

Mobile, remote, internet and other delivery sales

3.8 The sale by retail of alcohol is a licensable activity and may only be carried out in accordance with an authorisation under the 2003 Act. Therefore, a person cannot sell alcohol from a vehicle or moveable structure at a series of different locations (e.g. house to house), unless there is a premises licence in respect of the vehicle or moveable structure at each location at which a sale of alcohol is made in, on or from it.

3.9 The place where the order for alcohol, or payment for it, takes place may not be the same as the place where the alcohol is appropriated to the contract (i.e. the place where it is identified and specifically set apart for delivery to the purchaser). This position can arise when sales are made online, by telephone, or mail order. Section 190 of the 2003 Act provides that the sale of alcohol is to be treated as taking place where the alcohol is appropriated to the contract. It will be the premises at this location which need to be licensed; for example, a call centre receiving orders for alcohol would not need a licence but the warehouse where the alcohol is stored and specifically selected for, and despatched to, the purchaser would need to be licensed. These licensed premises will, as such, be subject to conditions including the times of day during which alcohol may be sold. The premises licence will also be subject to the mandatory licence conditions.

3.10 Persons who run premises providing 'alcohol delivery services' should notify the relevant licensing authority that they are operating such a service in their operating schedule. This ensures that the licensing authority can properly consider what conditions are appropriate. Premises with an existing premises licence, which choose to operate such a service in addition to their existing licensable activities, may consider contacting their licensing authority for its view on whether this form of alcohol sale is already permitted or whether an application to vary the licence will be required.

Determining applications

9.37 As a matter of practice, licensing authorities should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or other person may choose to rely on their written representation. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation.

9.38 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives;
- the representations (including supporting information) presented by all the parties;
- this Guidance;
- its own statement of licensing policy.

Relevant, Vexatious and Frivolous Representations

9.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation. There is no requirement for a responsible authority or other person to produce a recorded history of problems at premises to support their representations, and in fact this would not be possible for new premises.

9.5 It is for the licensing authority to determine whether a representation (other than a representation from responsible authority) is frivolous or vexatious on the basis of what might ordinarily be considered to be vexatious or frivolous. A representation may be considered to be vexatious if it appears to be intended to cause aggravation or annoyance, whether to a competitor or other person, without reasonable cause or justification. Vexatious circumstances may arise because of disputes between rival businesses and local knowledge will therefore be invaluable in considering such matters. Licensing authorities can consider the main effect of the representation,

and whether any inconvenience or expense caused by it could reasonably be considered to be proportionate.

9.9 It is recommended that, in borderline cases, the benefit of the doubt about any aspect of a representation should be given to the person making that representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it.

Determining actions that are appropriate for the promotion of the licensing objectives

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case by case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

9.44 Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination.

Conditions attached to Premises Licences

10.2 Conditions include any limitations or restrictions attached to a licence or certificate and essentially are the steps or actions that the holder of the premises licence or the club premises certificate will be required to take or refrain from taking in relation to the carrying on of licensable activities at the premises in question. Failure to comply with any condition attached to a licence or certificate is a criminal offence,

which on conviction is punishable by an unlimited fine or up to six months' imprisonment. The courts have made clear that it is particularly important that conditions which are imprecise or difficult for a licence holder to observe should be avoided.

10.3 There are three types of condition that may be attached to a licence or certificate: proposed, imposed and mandatory. Each of these categories is described in more detail below

Proposed Conditions

10.4 The conditions that are appropriate for the promotion of the licensing objectives should emerge initially from the risk assessment carried out by a prospective licence or certificate holder, which they should carry out before making their application for a premises licence or club premises certificate. This would be translated into the steps recorded in the operating schedule or club operating schedule, which must also set out the proposed hours during which licensable activities will be conducted and any other hours during which the premises will be open to the public.

10.5 It is not acceptable for licensing authorities to simply replicate the wording from an applicant's operating schedule. A condition should be interpreted in accordance with the applicant's intention

Imposed Conditions

10.8 The licensing authority may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. This provision also applies to minor variations.

10.9 It is possible that in some cases no additional conditions are appropriate to promote the licensing objectives.

Proportionality

10.10 The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case by case basis and standardised conditions which ignore these individual aspects should be avoided. For example, conditions should not be used to implement general policy in a given area such as the use of CCTV, polycarbonate drinking vessels or identity scanners where they would not be appropriate to the specific premises. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions. These could be a deterrent to holding events that are valuable to the community or for the funding of good and important causes. Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.

Hours of trading

10.13 The Government acknowledges that different licensing strategies may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions about the hours during which the premises can conduct licensable activities as part of the implementation of its licensing policy statement. Licensing authorities are best placed to make decisions about appropriate opening hours in their areas based on their local knowledge and in consultation with responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application.

10.15 Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours.

Overview of circumstances in which entertainment activities are not licensable

16.6 As a result of deregulatory changes that have amended the 2003 Act, no licence is required for the following activities:

- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for an event between 08.00 and 23.00 on any day, provided that those present do not exceed 1000.
- Boxing or wrestling entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.

- a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
- a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that does not have a licence, provided that the audience does not exceed 500.
- a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non- residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

10. Determination

- 10.1 The Sub Committee are requested to consider the application, representations, and determine this application.
- 10.2 When considering this application, the Sub Committee will need to have regard to the North Norfolk District Council Licensing Policy and to statutory guidance under the Licensing Act 2003 issued by the Secretary of State
- 10.3 In determining the application for a Premises Licence the Sub Committee may take the following actions:
 - h. Grant the application

- i. Grant the application subject to conditions relevant to the promotion of the licensing objectives
 - j. Refuse the application
- 10.4 This application must be determined and notified to the applicant within 5 working days from the conclusion of the hearing. Reasons for the Panel's decision must be given as both the applicant and objectors have a right of appeal against that decision to the Magistrates Court.
- 10.5 There is a right of appeal to the decision of the Sub Committee to the Magistrates court within 21 days.

Appendices:

- A. Copy of Application
- B. Plan of Premises and Location Plan
- C. Letters/emails of objection or support from Responsible Authorities/ 'Other Persons'
- D. Applicant amendment and clarification
- E. Notice of advertisement

Background Papers:

- 1. The Licensing Act 2003
- 2. North Norfolk District Council Statement of Licensing Policy (approved 17 November 2021)
- 3. Guidance issued under section 182 of the Licensing Act 2003 (February 2026)
- 4. The Legislative Reform (Entertainment Licensing) Order 2014

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North Norfolk
Application for a premises licence
Licensing Act 2003

For help contact
licensing@north-norfolk.gov.uk
Telephone: 01263516189

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

Bindwell Alcohol Licence 2026

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Luke

* Family name

Paterson

* E-mail

hello@dilhamhall.co.uk

Main telephone number

01692 513889

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

02475029

Business name

Bindwell Ltd

If your business is registered, use its registered name.

VAT number

GB

775794171

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Address

Building number or name	Bindwell Ltd
Street	Honing Road
District	Dilham
City or town	North Walsham
County or administrative area	Norfolk
Postcode	NR28 9PN
Country	United Kingdom

Contact Details

E-mail	hello@dilhamhall.co.uk
Telephone number	01692 513889
Other telephone number	
* Date of birth	25 dd / 04 mm / 1982 yyyy
* Nationality	British

[Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start?	02 dd / 05 mm / 2026 yyyy
---	---

If you wish the licence to be valid only for a limited period, when do you want it to end	 dd / mm / yyyy
---	--

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

We are a diversified farm offering 13 glamping pods and looking to hold weekly 'Beer & Pizza' style pop up events

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes ☒ No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☐ Yes ☒ No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes ☒ No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	09:00	End	23:00
Start		End	

THURSDAY

Start	09:00	End	23:00
Start		End	

FRIDAY

Start	09:00	End	23:00
Start		End	

SATURDAY

Start	09:00	End	23:00
Start		End	

SUNDAY

Start	09:00	End	23:00
Start		End	

Will the performance of live music take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music would be at our weekly pop-up events, without any standard or set times

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Music would be at our weekly pop-up events, without any standard or set times

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Music would at our weekly pop-up events, without any standard or set times

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

Music would be provided at our weekly pop up events, without any set or standard timings

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Music would be provided at our weekly pop up events, without any set or standard timings

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Music would be provided at our weekly pop up events, without any set or standard timings

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Dance would be provided at our weekly pop up events, without any set or standard timings

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Dance would be provided at our weekly pop up events, without any set or standard timings

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Dance would be provided at our weekly pop up events, without any set or standard timings

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes ☒ No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes ☒ No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start	09:00	End	23:00
Start		End	

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start	09:00	End	23:00
Start		End	

WEDNESDAY

Start	09:00	End	23:00
Start		End	

THURSDAY

Start	09:00	End	23:00
Start		End	

FRIDAY

Start	09:00	End	23:00
Start		End	

SATURDAY

Start	09:00	End	23:00
Start		End	

SUNDAY

Start	09:00	End	23:00
Start		End	

Will the sale of alcohol be for consumption:

☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on
the premises select on, if the sale of alcohol
is for consumption away from the premises
select off. If the sale of alcohol is for
consumption on the premises and away
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name	Luke										
Family name	Paterson										
Date of birth	<table><tr><td> 25 </td><td>/</td><td> 04 </td><td>/</td><td> 1982 </td></tr><tr><td>dd</td><td></td><td>mm</td><td></td><td>yyyy</td></tr></table>	25	/	04	/	1982	dd		mm		yyyy
25	/	04	/	1982							
dd		mm		yyyy							

Enter the contact's address

Building number or name	Dilham Hall
Street	Honing Road
District	Dilham
City or town	North Walsham
County or administrative area	Norfolk
Postcode	NR289PN
Country	United Kingdom
Personal Licence number (if known)	
Issuing licensing authority (if known)	NNDC

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☒ Electronically, by the proposed designated premises supervisor
- ☐ As an attachment to this application

Continued from previous page...

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Glamping pods and weekly events will be open all year round

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The management of the site will promote the licensing objectives through a proactive approach centered on staff training and vigilant site supervision. All alcohol sales will be governed by a strict Challenge 25 policy, with a formal refusals log maintained to protect children from harm. To ensure public safety and prevent disorder, staff will be trained to monitor intoxication levels and maintain a presence across the field, supported by on-site CCTV at key fixed locations. We will minimize public nuisance by ensuring all events conclude at agreed times, using prominent signage to remind guests to respect local residents and the natural environment when departing. By combining these safety protocols with responsible waste management and a clear dispersal strategy, the premises will maintain a safe, family-friendly atmosphere.

b) The prevention of crime and disorder

To prevent crime and disorder on the field, we will maintain a zero-tolerance policy toward illegal drug use and aggressive behavior, with the Designated Premises Supervisor (DPS) or a responsible manager present during all events. While the site utilizes on-site CCTV at fixed locations for overall security, staff will be trained in dynamic risk assessment to identify and de-escalate potential conflict before it arises. An incident log will be kept on-site to record any ejections or refused entries, ensuring a clear audit trail for the police and local authorities.

c) Public safety

Public safety is our primary concern, particularly given the site's proximity to the water; therefore, we will ensure that staff are trained to recognise the specific risks of alcohol consumption near a riverbank. We will maintain clear access routes for emergency vehicles at all times and ensure the field remains free of trip hazards or glass breakages through regular "glass sweeps" and the use of polycarbonate or toughened glassware where appropriate. First aid kits will be easily accessible, and a designated safety marshal will be appointed for larger events to monitor guest well-being.

d) The prevention of public nuisance

Continued from previous page...

To minimize our impact on the local community and environment, we will implement a strict noise management plan for all events, ensuring music levels are monitored and conclude promptly at the agreed terminal hour. We will display prominent signage at all exits requesting that guests respect our neighbors by departing the field quietly and disposing of litter in the bins provided. Furthermore, no glass-bottled waste will be moved to external bins between 22:00 and 08:00, ensuring that the tranquility of the rural area is preserved for nearby residents.

e) The protection of children from harm

The protection of children will be upheld through the rigorous application of a Challenge 25 policy at all points of sale, requiring valid photo ID for anyone appearing under the age of 25. All staff will be trained to identify "proxy sales"—where adults attempt to purchase alcohol for minors—and a refusals log will be maintained and reviewed regularly by the DPS. During events, we will ensure that children are accompanied by a responsible adult and that any high-risk areas near the water's edge are clearly marked or supervised.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page...

Address

Building number or name	
Street	
District	
City or town	
County or administrative area	
Postcode	
Country	United Kingdom

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

* The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	
* Capacity	
Date (dd/mm/yyyy)	

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/north-norfolk/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

Continued from previous page...

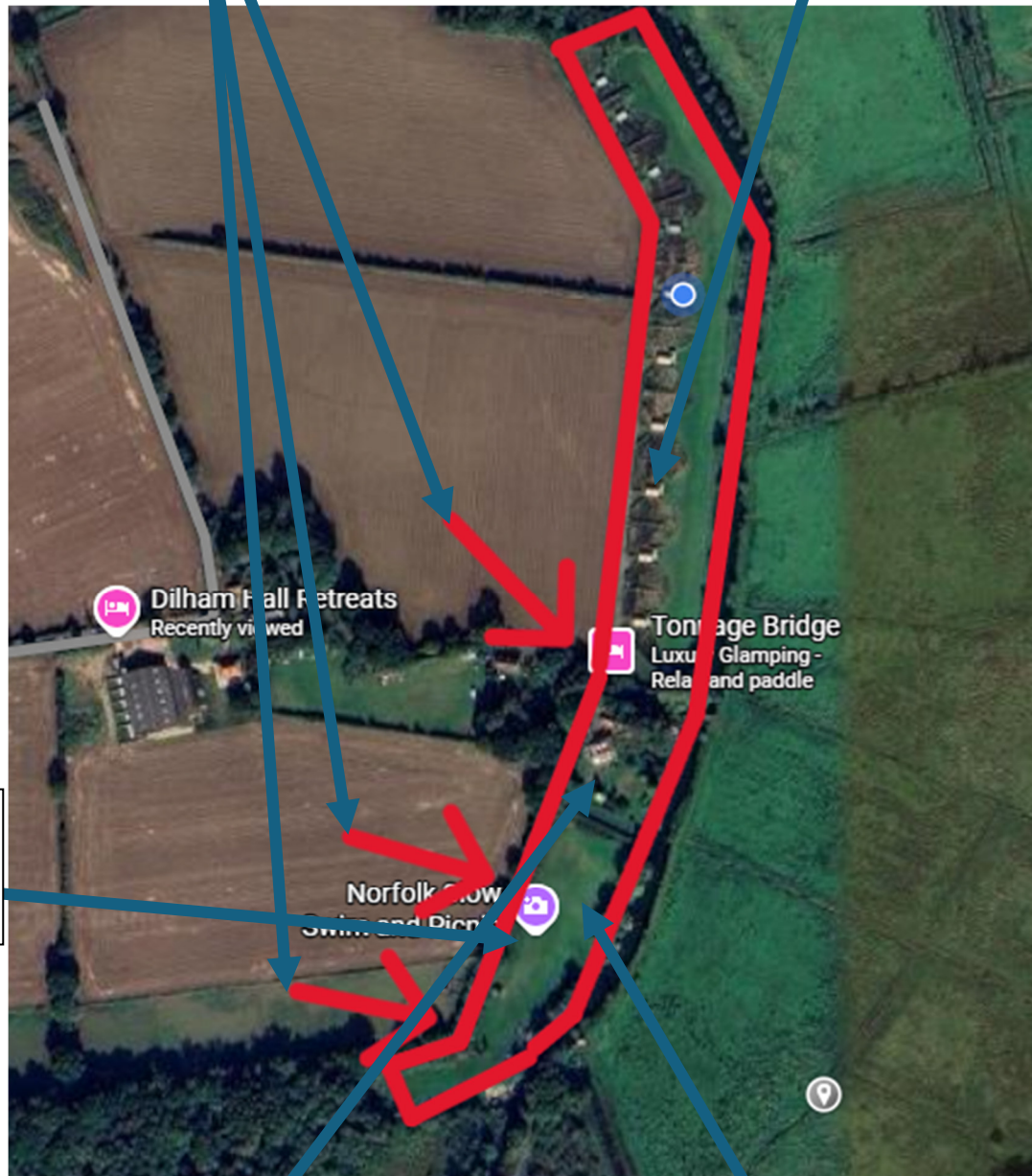
IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

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3 x Access & Egress to site

Alcohol consumption in
Glamping Pods

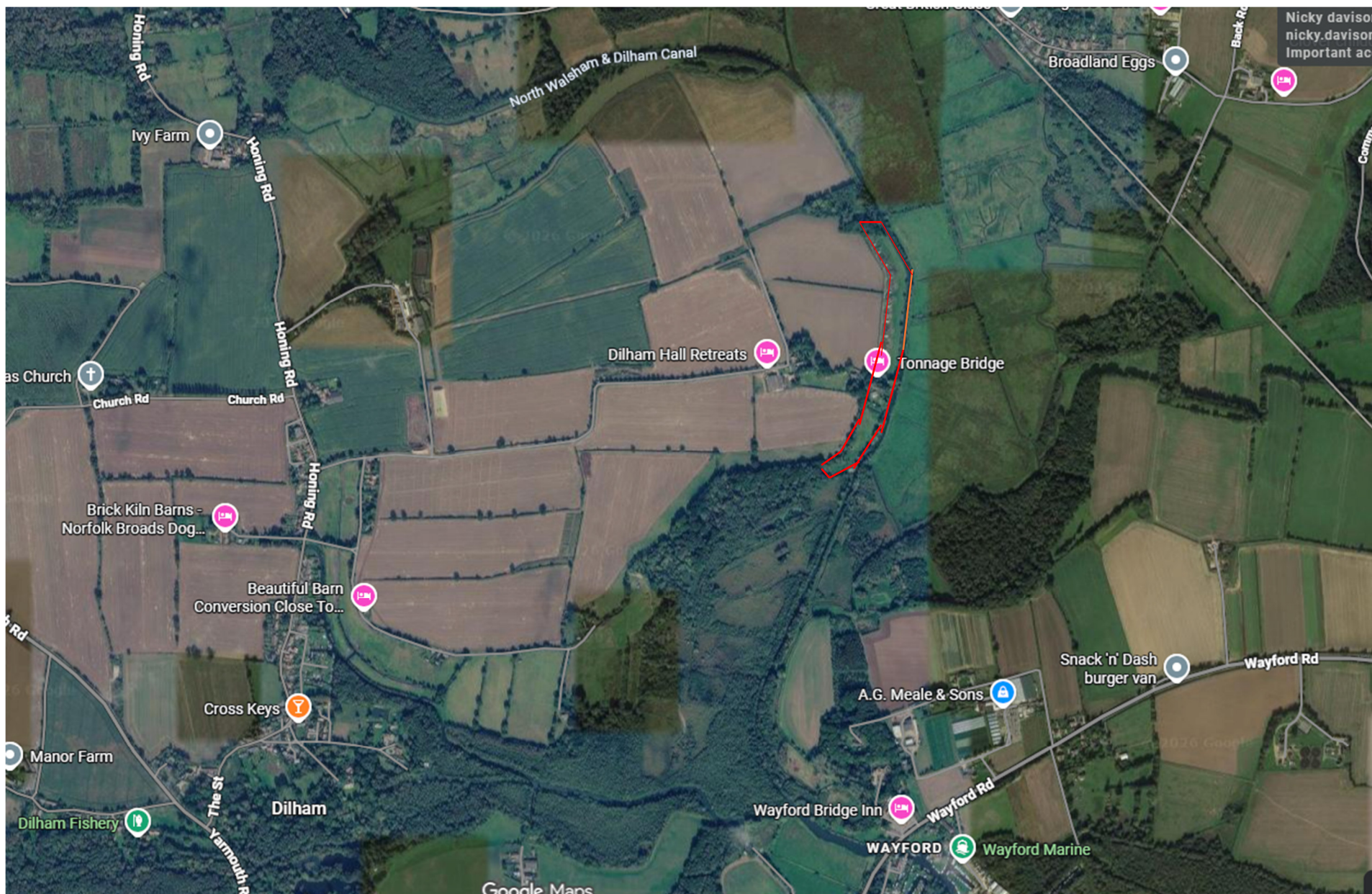


WC &
Shower
facilities

Private house, no
licensable activity

Live & Recorded Music &
Alcohol consumed in adjacent
field for Beer & Pizza events

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Nicky Davison

From: Steve Kenny <Steve.Kenny@broads-authority.gov.uk>
Sent: 27 April 2026 15:30
To: Licensing
Subject: RE: Licence application - worksheet no. WK/260003110

Categories: Sarah

You don't often get email from steve.kenny@broads-authority.gov.uk. [Learn why this is important](#)

Dear Sarah,

Thanks for the email.

He called me today and agreed to reduce the entertainment hours, making them 10:00 – 22:00, he also assured me that the ethos of the site was relaxation and that he is confident there will not be any significant disturbance. Apparently, he offers a money back guarantee if anyone is unduly disturbed in site.

He explained that he didn't intend to make alcohol available widely but offer it to guests to have on arrival as an "add on" when making the booking; and he needs a licence to be able to do this.

On that basis, I will not be taking my comments further.

I trust this is acceptable, but do not hesitate to contact me for further information.

Regards,

Steve Kenny

Development Manager

T: 01603 756029

E: steve.kenny@broads-authority.gov.uk

Broads Authority

Yare House, 62-64 Thorpe Road, Norwich NR1 1RY

The Planning Team has an agile working pattern so staff are not present in the office at all times. We would recommend that you contact us by email or phone as this will enable your enquiry to be dealt with more quickly.

Please be aware that the Broads Local Planning Authority is now charging for pre-application planning advice. Please see here for more information: [Getting advice before you apply](#)

From: Licensing
Sent: 27 April 2026 08:49
To: Steve Kenny
Subject: RE: Licence application - worksheet no. WK/260003110

You don't often get email from licensing@north-norfolk.gov.uk. [Learn why this is important](#)

CAUTION - External Email: This email originated from outside the Broads Authority's email system.

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Dear Mr Kenny

Thank you for your email and comments.

I have requested the applicant contact you regarding the email.

On point 2 - It is noted that section 14 states that no late-night refreshment will be provided, yet section 15 requests the supply of alcohol until 2300. Late Night refreshment licensable activity is 23:00 – 05:00 hrs which the applicant has not requested.

Do you wish to proceed as a formal objection which may result in a licensing hearing.

We look forward to your response.

Kind Regards

Sarah

From: Steve Kenny <Steve.Kenny@broads-authority.gov.uk>

Sent: 09 April 2026 13:08

To: Licensing <licensing@north-norfolk.gov.uk>

Subject: Licence application - worksheet no. WK/260003110

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Hi Sarah,

Thank you for consulting us on the above licence application.

The Authority offers the following comments.

It is considered that the points made relate to the prevention of public nuisance and public protection.

1. It is noted that the licence application states that recorded and live music will be performed on site between 0900 and 2300.

The decision notice for the original application included a condition to limit noise from the site, in the interests of residential amenity.

Condition 9 Prior to the commencement of the development hereby approved, a scheme shall be agreed with the Local Planning Authority which specifies the provisions to be made for the control of noise emanating from the site, and the site shall be operated in accordance with that scheme for the lifetime of the development.

Application BA/2018/0252/APPCON subsequently discharged this condition with the submission of the following text:

"The site will run a quiet (sic) policy from 10pm to 7am. Guests will have a warden's number to contact in the event of a complaint. If the warden is not able to resolve the issue over the phone they will visit the site to address the issue. A response time to site of 30 minutes is anticipated. Upon paying for the booking on the website there will be a tick box to confirm you have read and understood the terms of booking, which will include the rules of the site, including the noise policy."

It is therefore pertinent to remind the operators that this condition must be complied with at all times, regardless of whether the noise is generated by private individuals or by events organised by the operators.

The Authority therefore requests that the live and recorded music and the dance be limited to the hours of 1000 - 2200

2. It is noted that section 14 states that no late-night refreshment will be provided, yet section 15 requests the supply of alcohol until 2300.

This inconsistency should be addressed.

3. The licence requests the sale of alcohol for consumption off-site. This may result in persons visiting the site solely to purchase alcohol rather than to attend events, which is considered to pose a risk to residential amenity, contrary to policy DM18, which seeks to prevent unacceptable impact on the amenity of existing or potential neighbouring properties or uses.

The events are stated to be held weekly; however, the supply of alcohol is requested seven days a week between 0900 and 2300, which may further exacerbate the risk to local amenity.

The Authority requests that the sale and supply of alcohol be limited for on-site consumption only or to those persons resident on site or attending the event.

Informative

It is noted that section 5 of the licence application states, "We are a diversified farm offering 13 glamping pods and looking to hold weekly 'Beer & Pizza' style pop up events"

The original application (BA/2017/0392/FUL) approved 10 glamping pods and a car park only. Any additional pods will require a further planning application to be submitted and approved before any development commences.

The authority has written to the operator to make them aware of this limitation to the number of pods currently approved.

Please do not hesitate to contact me for further information.

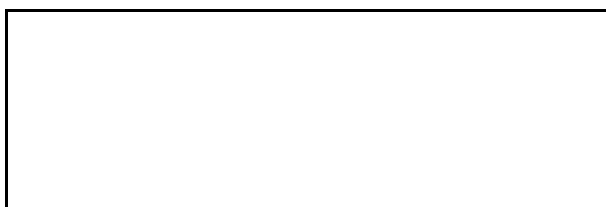
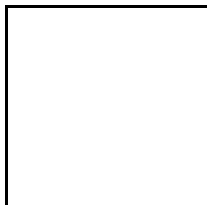
Regards,

Steve Kenny
Development Manager
T: 01603 756029
E: steve.kenny@broads-authority.gov.uk

Broads Authority
Yare House, 62-64 Thorpe Road, Norwich NR1 1RY

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Nicky Davison

From: Brooks, Christopher <Christopher.BROOKS1@norfolk.police.uk>
Sent: 23 April 2026 09:07
To: Licensing
Cc: Woods, Suzanne
Subject: RE: LIPC09 PREMISES NEW VARIATION TO STAT AUTH WK_260003110 08_04_2026 14_22_21 243617

Categories: Sarah

Dear Licensing Team,

This email confirms police have received and researched this application.

There are no police objections.

Chris Brooks

Police Alcohol Licensing Officer

Norfolk Constabulary
Building 7, OCC,
Wymondham, NR18 0WW.

Mobile 07825 582890

Tuesday-Friday 08-16hrs

Sue Woods

Licensing, Scrap Metal & Op Randall Administrator

Community Safety Operational Unit

(Crime Prevention, Rural Crime, Scrap Metal, Drone Operations, Unauthorised Encampments & Licensing)

Norfolk Constabulary
Building 7, OCC
Falconers Chase
Wymondham, NR18 0WW
Tel: 01603 276097

licensingteam@norfolk.police.uk

**Please note I am a Hybrid Worker – Monday to Thursday Homeworking
and Friday Office based.**





From: Licensing <licensing@north-norfolk.gov.uk>

Sent: 08 April 2026 14:31

To: Broads Authority <Broads@broads-authority.gov.uk>; Commercial <Commercial@north-norfolk.gov.uk>; Democratic Services <DemocraticServices@north-norfolk.gov.uk>; EpEast <EpEast@north-norfolk.gov.uk>; EpWest <EpWest@north-norfolk.gov.uk>; Fire (FireGYADmin@norfolk.gov.uk) <FireGYADmin@norfolk.gov.uk>; Home office (ie.licensing.applications@homeoffice.gov.uk) <ie.licensing.applications@homeoffice.gov.uk>; Norfolk Health Authority <licensingapplications@norfolk.gov.uk>; Planning Department <Planning@north-norfolk.gov.uk>; Licensing Team (Norfolk) <licensingteam@norfolk.pnn.police.uk>; Safeguarding <nscb@norfolk.gov.uk>; 'Trading Standards' <trading_standards@norfolk.gov.uk>

Subject: LIPC09 PREMISES NEW VARIATION TO STAT AUTH WK_260003110 08_04_2026 14_22_21 243617

CAUTION: This email originated from outside of the organisation.

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Dear all

Please find attached new premises licence application received for The Glamping Site. Oak Street Dilham.

Also attached is the following

Public Notice card

Site plan

Advert

The consultation period will end on the 1st May 2026.

If you have any comments please advise.

Kind Regards

Sarah

North Norfolk District Council

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Group Manager EasternFriars Lane
GREAT YARMOUTH
NR30 2RP
Tel: 0300 123 1669Website: www.norfolk.gov.uk/safety/norfolk-fire-and-rescue-serviceLicensing Department
North Norfolk District Council
Council Offices
Holt Road
Cromer
Norfolk
NR27 9ENPlease ask for: Peter Harris
Direct Dial: 0300 123 1379
Email: peter.harris@norfolk.gov.uk
My Ref: 00128940
Your Ref:

13 April 2026

Dear Madam

The Regulatory Reform (Fire Safety) Order 2005**With reference to – Licensing Act 2003****Premises: Tonnage Bridge, Oak Road, Dilham, North Walsham, NR28 9PW**

I acknowledge receipt of the application for the above premises.

As these premises fall within the scope of the Regulatory Reform (Fire Safety) Order 2005, I would like to draw your attention to the following guidance documents:

Small and Medium Places of Assembly: This guide is for all employers, managers, occupiers, and owners of small (accommodating up to 60 people) and medium (accommodating up to 300 people) places of assembly including: Public houses; Clubs; Village halls; Community centres; Libraries; Marquees; Churches; and other places of worship or study. ISBN 13: 978 1 85112 820 4**Large Places of Assembly:** This guide is for all employers, managers, occupiers, and owners of larger premises where more than 300 people could gather including: Shopping Centres (not the individual shop unit), Night Clubs and Public Houses, Exhibition and Conference Centres, Sports Stadia, Marquees, Museums, Libraries, Churches, Cathedrals and other places of worship or study. ISBN 13: 978 1 85112 821 1

Both of these publications are available to download from;

<https://www.norfolk.gov.uk/safety/norfolk-fire-and-rescue-service/safety-in-your-business/business-regulations-fire/fire-safety-risk-assessment-guidance>

It is necessary where material alterations are proposed to comply with the Building Regulations 2000. In this case an application must be submitted to the Local Building Control Authority or an Approved Inspector.

Should you require any further assistance please do not hesitate to contact me on the number shown above.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Peter Harris', enclosed within a light grey rectangular box.

Peter Harris
Authorised Senior Fire Safety Inspecting Officer

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of the Local Government Act 1972.

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Nicky Davison

From: Dilham Hall <hello@dilhamhall.co.uk>
Sent: 22 May 2026 11:44
To: Nicky Davison
Cc: Licensing; Karen Abigail
Subject: RE: WK/2600003110 - Application for Premises Licence - Glamping Site, Oak Road, Dilham

Categories: Karen, Peter, Nicky

Dear Nicky,

Thank you for your email and for the clarification regarding deregulated entertainment. After careful consideration, we have decided to proceed with the current application via the Licensing Sub-Committee for determination, as this will allow for the 200th anniversary Canal Festival as planned by North Walsham and Dilham Canal Trust.

We feel that many of the representations received are based on a misunderstanding of our intentions, largely because the standard application form is not naturally suited to our specific, small-scale farm model.

To clarify our position for the Sub-Committee and address the concerns raised:

- **Operating Hours:** To address local concerns and provide clarity, **we wish to amend our requested hours to 10:00 am – 10:00 pm.** These hours will comfortably cover our small guest evenings and the canal festival.
- **Live/Recorded Music:** We note that several representations mention noise. The Dilham Hal Retreats philosophy and ethos is peace and tranquillity, I can confirm we are not looking to change this.
- **Point of Sale Clarification:** As previously shared with the council, we would like to reiterate for clarity that under **Section 190 of the Licensing Act 2003**, the sale of alcohol is treated as taking place where the alcohol is **appropriated to the contract**. In our case, this occurs when the bottle is physically selected from our storage unit within the licensed area for a specific booking, rather than at the initial point of the online transaction.
- **Observations on Representations:** In reviewing the feedback, we noted that some comments appear to be duplicated (specifically Representations 7 and 14, and in addition, 26 and 29 are word for word). Additionally, we understand the second Representation from Steve Kenny (Broads Authority) allays his concerns from his initial comments in his first Representation. We trust the Sub-Committee will find these observations helpful when assessing the overall volume and nature of the feedback.

We believe the Sub-Committee will be the best forum to demonstrate that our application is for a low-impact service.

Please let us know the next steps and the scheduled date for the Sub-Committee hearing.

Kind regards,

Steve



DILHAM HALL RETREATS

Dilham, North Walsham, Norfolk, NR28 9PW

01692 513889

hello@dilhamhall.co.uk • dilhamhallretreats.co.uk



From: Nicky Davison

Sent: 08 May 2026 16:11

To: Dilham Hall

Subject: RE: WK/2600003110 - Application for Premises Licence - Glamping Site, Oak Road, Dilham

Good afternoon Steve,

It is only relevant representations received within the consultation period which can be considered. Any representation received after the consultation period are out of time and cannot be considered.

You may wish to consider applying for a separate premises licence for the storage area at the farm (likely to be your preferred and more practical storage where alcohol is appropriated from for your online sales) for the sale by retail of alcohol for consumption off the premises. This would allow you to provide alcohol add on for bookings at any of your three current sites and also for anytime during your customers stay.

You may wish to amend your current application, as per my email on the Tuesday 5th May 2026, providing a detailed information on the types of activities which may also include wedding venue/marquees.

Both myself and Chris Brooks Police Alcohol Licensing Officer, are happy to come out and visit you at the premises to provide advice, if this would be helpful?

I hope this information is of assistance.

Kind Regards

Nicky Davison

Licensing Enforcement Officer

+441263 516291

Nicky Davison

Licensing Enforcement Officer

+441263 516291



From: Dilham Hall <hello@dilhamhall.co.uk>

Sent: 07 May 2026 09:27

To: Nicky Davison <Nicky.Davison@north-norfolk.gov.uk>

Subject: RE: WK/2600003110 - Application for Premises Licence - Glamping Site, Oak Road, Dilham

Hi Nicky,

Thank you for these.

We will come back to you with a decision shortly.

Can you please confirm, if comments are made on the application now the consultation date has passed, are they still considered and put to the subcommittee?

Thanks

Steve



DILHAM HALL RETREATS

Dilham, North Walsham, Norfolk, NR28 9PW

01692 513889

hello@dilhamhall.co.uk • dilhamhallretreats.co.uk



From: Nicky Davison <Nicky.Davison@north-norfolk.gov.uk>

Sent: 06 May 2026 13:21

To: Dilham Hall <hello@dilhamhall.co.uk>

Subject: WK/2600003110 - Application for Premises Licence - Glamping Site, Oak Road, Dilham

Dear Steve,

As promised, please find attached a document detailing all the representations made from Responsible Authorities and Other Persons within the consultation period, for your information.

Kind Regards

Nicky Davison
Licensing Enforcement Officer

01263 516291

Nicky Davison

Licensing Enforcement Officer

+441263 516291



North Norfolk District Council

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BINDWELL LIMITED

Is seeking a new premises license for

Dilham Hall Retreats, Dilham, NR28 9PW

To permit the sale of wines & beer to glamping site guests and to host pop-up events for guests with live music.

Licensable activity from 9am to 11pm.

If you wish to object to this application written representations with full contact details should be made to the Licensing Authority below:

*Licensing Section, North Norfolk District Council, Council Offices,
Holt Road, Cromer, Norfolk, NR27 9EN*

Representations should be made by 01/05/2026

This application may be viewed during office hours at the above offices.

N.B It is an offence, liable on conviction to a fine up to level 5 on the standard scale (£5,000), under Section 158 of the Licensing Act 2003 to make a false statement in or in connection with this application.

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Licensing Sub Committee		
Author's Title	Public Protection Manager	
Are there back ground papers	☒ Yes	☐ No
Exempt	☐ Yes	☒ No
Ward(s) affected?		
Responsible Members	Cllr P Fisher – Chairman Licensing Committee Cllr C Ringer – Portfolio Holder (Licensing)	
Contact Officer	Licensing Team	
E-mail address		
Telephone number	01263 516291	
Are there Non Electronic Appendices	☒ Yes	☐ No
List of Background Papers and Appendices	North Norfolk District Council Licensing Policy Statutory Guidance issued by the Home Office (Last updated February 2026) Appendices to the report containing copies of correspondence from Responsible Authorities and Other Persons Application and Current Application Form	

This report has been subject to the following processes:

Consultation with:		
Head of Financial Services (S151 Officer)	☐ Yes	☒ Not apt
Solicitor to the Council/Legal	☒ Yes	☐ Not apt
Others:	Head of Environmental Health	

File Location:	Assure Database WK/260003961
-----------------------	------------------------------

Application for a new Premises Licence – Overstrand Sports Club, High Street, Overstrand. NR27 0BP

- Summary:** This is an application for a new Premises Licence
- Conclusions:** That Members consider and determine the case from the written and oral information provided.
- Recommendations:** That Members consider and determine this case

Cllr P Fisher – Chairman
Licensing Committee

Ward(s) affected: Poppyland

Contact Officer, telephone
number, and e-mail:

Peter Sparham
01263 516322
peter.sparham@north-norfolk.gov.uk

1. Jurisdiction

- 1.1. North Norfolk District Council is the Licensing Authority under the Licensing Act 2003 in respect of Premises licences for the sale of alcohol or regulated entertainment. Where a valid application for a premises licence or variation is received and relevant representations are made, before determining the application, the authority must hold a hearing to consider the case.
- 1.2. The four licensing objectives to be considered when determining the application, and relevant representations, are:
- a. the prevention of crime & disorder
 - b. public safety
 - c. the prevention of public nuisance, and
 - d. the protection of children from harm

2. The Application

- 2.1 The applicant 'Overstrand Sports Club' has made an application for a new Premises Licence at Overstrand Sports Club, High Street, Overstrand, Norfolk. NR27 0BP. The application can be seen in **Appendix A**. The premises plan shows the area covered as being the cricket field and

clubhouse building. The proposed licensable area can be seen in **Appendix B**.

- 2.2 The Premises currently benefits from Club Premises Certificate which permits the following Licensable Activities –

Plays, Films Sunday to Saturday 1000 – 2300

Indoor Sporting Events, Live Music, Recorded Music, Performance of Dance, Dancing and Supply of Alcohol to Club Members Sunday to Saturday 1000 – 0200

Opening Hours are Sunday to Saturday 1000 – 0200

- 2.3 It is proposed that Mr William Knights will be the Designated Premises Supervisor. Mr William Knights was issued a personal licence reference LN/000016035 by this Licensing Authority on 02/07/2026.

- 2.4 The applicant seeks permission to operate as follows:

Licensable activity	Days	Times
Opening Hours	Monday to Sunday	08:30 – 01:30
Plays	Monday to Sunday	10:00 – 23:00
Films	Monday to Sunday	10:00 – 23:00
Indoor Sporting Events	Monday to Sunday	10:00 – 00:00
Live Music	Monday to Sunday	10:00 – 00:00
Recorded Music	Monday to Sunday	10:00 – 00:00
Performances of Dance	Monday to Sunday	10:00 – 00:00
Anything Similar	Monday to Sunday	10:00 – 00:00
Late Night Refreshment	Monday to Sunday	23:00 – 00:00
Sale of Alcohol On Premises	Monday to Sunday	10:00 – 01:00
Sale of Alcohol Off Premises	Monday to Sunday	09:00 – 01:00

- 2.5 In terms of alcohol sales the application states that outside sales will end at 00:00, any further sales will be internal only.

3. Conditions

3.1 The premises licence is subject to the following mandatory conditions:

- a. **LIP001** No supply of alcohol may be made under the premises licence, at a time when there is no designated premises supervisor in respect of the premises licence or at a time when the designated premises supervisor does not hold a personal licence, or the personal licence is suspended.
- b. **LIP002** Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- c. **LIP003** Where a premises licence includes the condition that at specified times one or more individuals must be at the premises to carry out a security activity; each such individual must be licensed by the Security Industry Authority.
- d. **LIP004** Where a premises licence authorises the exhibition of films, the admission of children to the exhibition of any film to be restricted in accordance with this section.
- e. **LIP006**
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise

anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

- f. **LIP008** The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- g. **LIP009**
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
- h. **LIP010** The responsible person shall ensure that:
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - i) beer or cider: ½ pint;
 - ii) gin, rum, vodka or whisky: 25ml or 35ml; and
 - iii) still wine in a glass: 125ml; and
 - b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- i. **LIP011** A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

- 3.2 The licence will be subject to the following conditions which are consistent with the operating schedule:
- a. The Premises Licence Holder shall be responsible for ensuring that all staff undergo training, especially concerning alcohol sales, handling drunkenness and underage customers. Refresher training will be undertaken every 6 months. All training and refresher training will be recorded. Training records will be made available to Responsible Authorities on request.
 - b. **LICD15** Any person selling or supplying alcoholic drink under the authority of a personal licence holder will ask for a photo ID proof of age where they have reason to suspect that the individual may be under 18 years of age.
 - c. A Challenge 25 Policy shall operate in this premises in relation to the sale of alcohol.
 - h. **LIPN14** Prominent, clear notices shall be displayed at all exits requesting customers to respect the needs of local residents and leave the premises and the area quietly.
 - i. **LIPN22** A designated premises supervisor or nominated representative shall ensure that no nuisance is caused by noise emanating from the premises by implementing a Self Policing Policy which shall include sound checks inside and out.
 - j. **CD06** No sales of beverages in glass containers during outside events.

4. Representations from Responsible Authorities

- 4.1 Section 13(4) of the Act defines the 'Responsible Authorities' as the statutory bodies that must be sent copies of an application. Representations made must relate to the licensing objectives.
- 4.2 The following comments have been received from the Responsible Authorities and can be seen in **Appendix C**:

Responsible Authority	Comments	Date
Norfolk Fire Service	I would like to draw your attention to the following guidance documents: Small and Medium Places of Assembly: Large Places of Assembly:	12/04/2026
Licensing Team Norfolk Constabulary	No objection.	21/5/2026
EH - Commercial	No objection	6/5/2026
EH - Licensing	Nil Response	

Responsible Authority	Comments	Date
Primary Care Trust, NCC	Nil Response	
Norfolk Safeguarding Childrens Board	Nil Response	
Trading Standards Service	Nil Response	
Home Office (Immigration Enforcement)	Nil Response	
EH – Environmental Protection	No Objection	29/04/2026
Planning Department - NNDC	No objection.	15/5/2026

5. Representations from Other Persons

- 5.1 Section 17(5) of the Act describes other persons as persons who live, or are involved in business, in the relevant licensing authority's area and who are likely to be affected by it. Representations made must relate to the licensing objectives.
- 5.2 There has been significant correspondence received from other persons concerning this application within the consultation period. Copies of all the relevant correspondence is attached for information. The relevant issues raised has been that of public nuisance, public safety and prevention of crime and disorder. See the table below and **Appendix C**.

Representations from Other Persons

Name	Representation	Date	Relevant
Objector s	Prevent Public Nuisance	18/5/2026	Yes
		18/5/2026	No
Objector 2	Prevent Public Nuisance	18/5/2026	Yes
Objector 3	Prevent Public Nuisance	20/5/2026	Yes
Objector 4	Prevent Public Nuisance	20/5/2026	Yes
Objector 5	Prevent Public Nuisance	21/5/2026	Yes
Objector 6	Prevent Public Nuisance	21/5/2026	Yes
Objector 7	Prevent Public Nuisance	24/5/2026	Yes
Objector 8	Prevent Public Nuisance	23/5/2026	Yes
Objector 9	Prevent Public Nuisance	23/5/2026	Yes
Objector 10	Prevent Public Nuisance	26/5/2026	Yes

Name	Representation	Date	Relevant
Objector 11	Prevent Public Nuisance	29/5/2026	Yes
Objector 12	Prevent Public Nuisance	29/5/2026	Yes
		31/5/2026	No
Objector 13	Prevent Public Nuisance	26/5/2026	Yes
Objector 14	Prevent Public Nuisance	2/6/2026	Yes

6. Notices

- 6.1 The applicant is responsible for advertising the application by way of a notice in the specified form at the premises for not less than 28 consecutive days and in a local newspaper. The Public Notice appeared in a local news paper Cromer Times on 15th May 2026 and three notices were displayed around the premises until 02/06/2026. A copy of the notice of advertisement can be seen in **Appendix D**.

7. Plans

- 7.1 A location plan showing the general location of the premises is attached at **Appendix B**.

8. North Norfolk District Council Licensing Policy

- 8.1 The current Statement of Licensing Policy was approved by Council on 17 November 2021 and became effective on 31 January 2022 and the following extracts may be relevant to this application:

3.0 Main Principles

3.1 Nothing in the 'Statement of Policy' will:

- undermine the rights of any person to apply under the 2003 Act for a variety of permissions and have the application considered on its individual merits, and/or
- override the right of any person to make representations on any application or seek a review of a licence or certificate where they are permitted to do so under the 2003 Act

3.2 Licensing is about the control of licensed premises, qualifying clubs and temporary events within the terms of the 2003 Act, and conditions that are attached to licences, certificates will be focused on matters which are within the control of individual licensee or club, i.e. the premises and its vicinity.

3.3 Whether or not incidents can be regarded as being 'in the vicinity' of licensed premises is a question of fact and will depend on the particular circumstances of the case. In dispute, the question will ultimately be

decided by the courts. When considering these conditions, the Council will primarily focus on the direct impact of the activities taking place at licensed premises on members of the public living, working or engaged in normal activity in the area concerned.

3.4 The Council acknowledges that the licensing function cannot be used for the general control of anti-social behaviour by individuals once they are beyond the direct control of the licensee of any premises concerned. In this respect, the Council recognises that, apart from the licensing function, there are a number of other mechanisms available for addressing issues of unruly behaviour that can occur away from licensed premises, including:

- planning and environmental health controls
- ongoing measures to create a safe and clean environment in these areas in partnership with local businesses, transport operators and other Council Departments
- designation of parts of the District as places where alcohol may not be consumed publicly
- regular liaison with Police on law enforcement issues regarding disorder and anti-social behaviour, including the issue of fixed penalty notices, prosecution of those selling alcohol to people who are drunk; confiscation of alcohol from adults and children in designated areas and instantly closing down licensed premises or temporary events on the grounds of disorder, or likelihood of disorder or excessive noise from the premises
- the power of the police, other responsible authority or a local resident or business or District Councillor to seek a review of the licence or certificate

4 Crime and Disorder

4.1 The Council acknowledges that the Police are the main source of advice on crime and disorder.

4.2 Licensed premises, especially those offering late night/early morning entertainment, alcohol and refreshment for large numbers of people, can be a source of crime and disorder problems. The Council will expect Operating Schedules to satisfactorily address these issues from the design of the premises through to the daily operation of the business.

5 Public Safety

5.1 Licence holders have a responsibility to ensure the safety of those using their premises, as part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety included the prevention of accidents and injuries and other immediate

harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning.

5.2 A number of matters should be considered in relation to public safety, these could include;

- Fire safety
- Ensuring appropriate access for emergency services such as ambulances
- Good communication with local authorities and emergency services
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits
- Ensuring the safety of people when leaving the premises (for example through the provision of information on late-night transportation)
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles
- Ensuring appropriate limits on the maximum capacity of the premises; and
- Considering the use of CCTV

5.3 The measures that are appropriate to promote public safety will vary between premises and the matters listed above may not apply in all cases. The Council expects applicants to consider, when making their application, which steps it is appropriate to take to promote the public safety objective and demonstrate how they will achieve that.

6 Prevention of Public Nuisance

6.1 Licensed premises, especially those operating late at night and in the early hours of the morning, can cause a range of nuisances impacting on people living, working or sleeping in the vicinity of the premises.

6.2 The concerns mainly relate to noise nuisance, light pollution and noxious smells and due regard will be taken of the impact these may have. The Council will expect Operating Schedules to satisfactorily address these issues. Applicants are advised to seek advice from the Council's Health and Pollution Enforcement Officers before preparing their plans and Schedules.

6.3 The Council will consider attaching Conditions to licences and permissions to prevent public nuisance, and these may include Conditions drawn from the Model Pool of Conditions relating to 'Public Nuisance'.

7 Prevention of Harm to Children

7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.

7.2 The 2003 Act makes it an offence to permit children under the age of 16 who are not accompanied by an adult to be present on premises being used exclusively or primarily for supply of alcohol for consumption on those premises under the authorisation of a premises licence, club premises certificate or where that activity is carried on under the authority of a temporary event notice.

7.3 In addition, it is an offence to permit the presence of children under 16 who are not accompanied by an adult between midnight and 5am at other premises supplying alcohol for consumption on the premises under the authority of any premises licence, club premises certificate or temporary event notice. Outside of these hours, the offence does not prevent the admission of unaccompanied children under 16 to the wide variety of premises where the consumption of alcohol is not the exclusive or primary activity. Between 5am and midnight the offence would not necessarily apply to many restaurants, hotels, cinemas and even many pubs where the main business activity is the consumption of both food and drink. This does not mean that children should automatically be admitted to such premises and the following paragraphs are therefore of great importance notwithstanding the new offences created by the 2003 Act. (See the Licensing Policy for further detail)

10 Standard Conditions

10.1 Conditions attached to licences or certificates will be tailored to the individual style and characteristics of the particular premises and events concerned.

10.2 However, where considered appropriate, and necessary for the promotion of the Licensing Objectives, the Council will consider attaching Conditions drawn from the relevant Model Pools of Conditions and from any published Local Pool of Conditions

9. Guidance Issued under section 182 of the Licensing Act 2003

9.1 The current Guidance was issued by the Home Office in February 2026 and offers advice to Licensing authorities on the discharge of their functions under the Licensing Act 2003.

9.2 The following extracts may be relevant to this application and assist the panel:

Licensing conditions – general principles

a. Conditions on a premises licence or club premises certificate are important in setting the parameters within which premises can lawfully

operate. The use of wording such as “must”, “shall” and “will”, is encouraged. Licence conditions:

- must be appropriate for the promotion of the licensing objectives;
- must be precise and enforceable;
- must be unambiguous and clear in what they intend to achieve;
- should not duplicate other statutory requirements or other duties or responsibilities placed on the employer by other legislation;
- must be tailored to the individual type, location and characteristics of the premises and events concerned;
- should not be standardised and may be unlawful when it cannot be demonstrated that they are appropriate for the promotion of the licensing objectives in an individual case;
- should not replicate offences set out in the 2003 Act or other legislation;
- should be proportionate, justifiable and be capable of being met,
- cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff, but may impact on the behaviour of customers in the immediate vicinity of the premises or as they enter or leave; and
- should be written in a prescriptive format.

Each application on its own merits

Each application must be considered on its own merits and in accordance with the licensing authority’s statement of licensing policy; for example, if the application falls within the scope of a cumulative impact policy. Conditions attached to licences and certificates must be tailored to the individual type, location and characteristics of the premises and events concerned. This is essential to avoid the imposition of disproportionate and overly burdensome conditions on premises where there is no need for such conditions. Standardised conditions should be avoided and indeed may be unlawful where they cannot be shown to be appropriate for the promotion of the licensing objectives in an individual case

Crime and Disorder

2.1 Licensing Authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).

2.3 Conditions should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may

require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.

Public Safety

2.8 Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning. Conditions relating to public safety may also promote the crime and disorder objective as noted above. There will of course be occasions when a public safety condition could incidentally benefit a person's health more generally, but it should not be the purpose of the condition as this would be outside the licensing authority's powers (be ultra vires) under the 2003 Act. Conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.

2.9 A number of matters should be considered in relation to public safety. These may include:

- Fire safety;
- Ensuring appropriate access for emergency services such as ambulances;
- Good communication with local authorities and emergency services, for example communications networks with the police and signing up for local incident alerts (see paragraph 2.4 above);
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits;
- Ensuring the safety of people when leaving the premises (for example, through the provision of information on late-night transportation);
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles;
- Ensuring appropriate limits on the maximum capacity of the premises (see paragraphs 2.12-2.13, and Chapter 10; and
- Considering the use of CCTV in and around the premises (as noted in paragraph 2.3 above, this may also assist with promoting the crime and disorder objective).

Public Nuisance

2.20 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public

nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.

2.21 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.

2.22 Conditions relating to noise nuisance will usually concern steps appropriate to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time, or persons are not permitted in garden areas of the premises after a certain time. More sophisticated measures like the installation of acoustic curtains or rubber speaker mounts to mitigate sound escape from the premises may be appropriate. However, conditions in relation to live or recorded music may not be enforceable in circumstances where the entertainment activity itself is not licensable (See Chapter 15). Any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises. Licensing authorities should avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are very expensive to purchase and install and are likely to be a considerable burden for smaller venues.

2.23 As with all conditions, those relating to noise nuisance may not be appropriate in certain circumstances where provisions in other legislation adequately protect those living in the area of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be appropriate.

2.24 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11pm and 8am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.

2.25 Measures to control light pollution will also require careful thought. Bright lighting outside premises which is considered appropriate to prevent crime and disorder may itself give rise to light pollution for some neighbours. Applicants, licensing authorities and responsible authorities will need to balance these issues.

2.26 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area or that, if they wish to smoke, to do so at designated places on the premises instead of outside and to respect the rights of people living nearby to a peaceful night.

Protection of children from harm

7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.

7.2 The 2003 Act makes it an offence to permit children under the age of 16 who are not accompanied by an adult to be present on premises being used exclusively or primarily for supply of alcohol for consumption on those premises under the authorisation of a premises licence, club premises certificate or where that activity is carried on under the authority of a temporary event notice.

7.3 In addition, it is an offence to permit the presence of children under 16 who are not accompanied by an adult between midnight and 5am at other premises supplying alcohol for consumption on the premises under the authority of any premises licence, club premises certificate or temporary event notice. Outside of these hours, the offence does not prevent the admission of unaccompanied children under 16 to the wide variety of premises where the consumption of alcohol is not the exclusive or primary activity. Between 5am and midnight the offence would not necessarily apply to many restaurants, hotels, cinemas and even many pubs where the main business

activity is the consumption of both food and drink. This does not mean that children should automatically be admitted to such premises and the following paragraphs are therefore of great importance notwithstanding the new offences created by the 2003 Act. (See the Licensing Policy for further detail)

Determining applications

9.37 As a matter of practice, licensing authorities should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or other person may choose to rely on their written representation. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation.

9.38 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives;
- the representations (including supporting information) presented by all the parties;
- this Guidance;
- its own statement of licensing policy.

Relevant, Vexatious and Frivolous Representations

9.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation. There is no requirement for a responsible authority or other person to produce a recorded history of problems at premises to support their representations, and in fact this would not be possible for new premises.

9.5 It is for the licensing authority to determine whether a representation (other than a representation from responsible authority) is frivolous or vexatious on the basis of what might ordinarily be

considered to be vexatious or frivolous. A representation may be considered to be vexatious if it appears to be intended to cause aggravation or annoyance, whether to a competitor or other person, without reasonable cause or justification. Vexatious circumstances may arise because of disputes between rival businesses and local knowledge will therefore be invaluable in considering such matters. Licensing authorities can consider the main effect of the representation, and whether any inconvenience or expense caused by it could reasonably be considered to be proportionate.

9.9 It is recommended that, in borderline cases, the benefit of the doubt about any aspect of a representation should be given to the person making that representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it.

Determining actions that are appropriate for the promotion of the licensing objectives

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case by case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

9.44 Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination.

Conditions attached to Premises Licences

10.2 Conditions include any limitations or restrictions attached to a licence or certificate and essentially are the steps or actions that the holder of the premises licence or the club premises certificate will be required to take or refrain from taking in relation to the carrying on of licensable activities at the premises in question. Failure to comply with any condition attached to a licence or certificate is a criminal offence, which on conviction is punishable by an unlimited fine or up to six months' imprisonment. The courts have made clear that it is particularly important that conditions which are imprecise or difficult for a licence holder to observe should be avoided.

10.3 There are three types of condition that may be attached to a licence or certificate: proposed, imposed and mandatory. Each of these categories is described in more detail below

Proposed Conditions

10.4 The conditions that are appropriate for the promotion of the licensing objectives should emerge initially from the risk assessment carried out by a prospective licence or certificate holder, which they should carry out before making their application for a premises licence or club premises certificate. This would be translated into the steps recorded in the operating schedule or club operating schedule, which must also set out the proposed hours during which licensable activities will be conducted and any other hours during which the premises will be open to the public.

10.5 It is not acceptable for licensing authorities to simply replicate the wording from an applicant's operating schedule. A condition should be interpreted in accordance with the applicant's intention

Imposed Conditions

10.8 The licensing authority may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. This provision also applies to minor variations.

10.9 It is possible that in some cases no additional conditions are appropriate to promote the licensing objectives.

Proportionality

10.10 The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case by case basis and standardised conditions which ignore these individual aspects should be avoided. For example, conditions should not be used to implement general policy in a given area such as the

use of CCTV, polycarbonate drinking vessels or identity scanners where they would not be appropriate to the specific premises. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions. These could be a deterrent to holding events that are valuable to the community or for the funding of good and important causes. Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.

Hours of trading

10.13 The Government acknowledges that different licensing strategies may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions about the hours during which the premises can conduct licensable activities as part of the implementation of its licensing policy statement. Licensing authorities are best placed to make decisions about appropriate opening hours in their areas based on their local knowledge and in consultation with responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application.

10.15 Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours.

Overview of circumstances in which entertainment activities are not licensable

16.6 As a result of deregulatory changes that have amended the 2003 Act, no licence is required for the following activities:

- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for an event between 08.00 and 23.00 on any day, provided that those present do not exceed 1000.
- Boxing or wrestling entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling

between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.

- Live music: no licence permission is required for:

- a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.

- a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

- a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that does not have a licence, provided that the audience does not exceed 500.

- a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- Recorded Music: no licence permission is required for:

- any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

- any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

- any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

10. Determination

10.1 The Sub Committee are requested to consider the application, representations, and determine this application.

- 10.2 When considering this application, the Sub Committee will need to have regard to the North Norfolk District Council Licensing Policy and to statutory guidance under the Licensing Act 2003 issued by the Secretary of State
- 10.3 In determining the application for a Premises Licence the Sub Committee may take the following actions:
- h. Grant the application
 - i. Grant the application subject to conditions relevant to the promotion of the licensing objectives
 - j. Refuse the application
- 10.4 This application must be determined and notified to the applicant within 5 working days from the conclusion of the hearing. Reasons for the Panel's decision must be given as both the applicant and objectors have a right of appeal against that decision to the Magistrates Court.
- 10.5 There is a right of appeal to the decision of the Sub Committee to the Magistrates court within 21 days.

Appendices:

- A. Copy of Application
- B. Plan of Premises and Location Plan
- C. Letters/emails of objection or support from Responsible Authorities/ 'Other Persons'
- D. Notice of advertisement

Background Papers:

- 1. The Licensing Act 2003
- 2. The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005
- 3. North Norfolk District Council Statement of Licensing Policy (approved 17 November 2021)
- 4. Guidance issued under section 182 of the Licensing Act 2003 (February 2026)
- 5. The Legislative Reform (Entertainment Licensing) Order 2014

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Licensing Team
North Norfolk District Council
Council Offices
Holt Road
Cromer
Norfolk
NR27 9EN

Reference number

(office use only)

Schedule 2

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance booklet.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We Overstrand Sports Club apply for a
(Insert name(s) of applicant)
premises licence under section 17 of the Licensing Act 2003 for the premises described in
Part 1 below (the premises) and I/we are making this application to you as the relevant
licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description	
<u>Overstrand Sports Club</u> <u>High Street</u> <u>Overstrand</u> <u>Norfolk</u>	
Post town	Post code
<u>OVERSTRAND</u>	<u>NR27 0SP</u>
Telephone number of Premises (if any)	

Non-domestic rateable value of premises

(This can be obtained from the Valuation Office
website www.voa.gov.uk)

£

Part 2 – Applicant Details

In state whether you are applying for a premises licence as

Please tick ✓

a) An individual or individuals*	☐ Please complete Section A
b) A person other than an individual* i. as a limited company ii. as a partnership iii. as an unincorporated association iv. other (for example a statutory corporation)	☐ Please complete Section B ☐ Please complete Section B ☐ Please complete Section B ☐ Please complete Section B
c) A recognised club	☒ Please complete Section B
d) A charity	☐ Please complete Section B
e) The proprietor of an educational establishment	☐ Please complete Section B
f) A Health Service Body	☐ Please complete Section B
g) An individual who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	☐ Please complete Section B
ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	☐ Please complete Section B
h) The Chief Officer of Police of a police force in England and Wales	☐ Please complete Section B

* If you are applying as a person described in (a) or (b) please confirm:

Please tick ✓ yes

▪ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

☐

▪ I am making the application pursuant to a

○ statutory function or

☐

○ A function discharged by virtue of Her Majesty's prerogative

☐

SECTION A – INDIVIDUAL APPLICANTS (fill in as applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title
(please state)

Surname

First names

Date of Birth

Nationality

I am 18 years old or over

Yes

☐

Current residential address if different from premises address

Post Town:

Postcode:

Daytime contact telephone number

E-mail address (optional)

Second individual applicant (if applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title
(please state)

Surname

First names

Date of Birth

Nationality

I am 18 years old or over

Yes

☐

Current residential address if different from premises address

Post Town:

Postcode:

Daytime contact telephone number

E-mail address (optional)

Section B – OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name	Overstrand Sports Club
Address	High Street Overstrand Cromer NR27 0BP.
Registered number (where applicable)	
Description of applicant (for example, partnership, company, unincorporated association etc)	Committee
Telephone number (if any)	
E-mail address (optional)	

Part 3 – Operating Schedule

When do you want the premises licence to start?

Day Month Year

2 2 0 5 2 0 2 6

If you wish the licence to be valid only for a period,
when do you want it to end?.....

Day Month Year

Please give a general description of premises (please read guidance note 1)

Community Sports Centre

If 5,000 or more people attend the premises at any one time, please state the number
expected to attend.

4999

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick any that apply

- a) Plays (if ticking yes, fill in **Box A**)..... ☒
- b) Films (if ticking yes, fill in **Box B**)..... ☒
- c) Indoor sporting events (if ticking yes, fill in **Box C**)..... ☒
- d) Boxing or wrestling entertainment (if ticking yes, fill in **Box D**)..... ☐
- e) Live music (if ticking yes, fill in **Box E**)..... ☒
- f) Recorded music (if ticking yes, fill in **Box F**)..... ☒
- g) Performances of dance (if ticking yes, fill in **Box G**)..... ☒
- h) Anything of a similar description to that falling within e,f or g (if ticking yes, fill in **Box H**)... ☒

Provision of late night refreshment (if ticking yes, fill in **Box I**).....

The supply of hot food or hot drink to the public for consumption on or off the
premises between 11.00pm and 5.00am.

Supply of alcohol (if ticking yes, fill in **Box J**).....

IN ALL CASES PLEASE COMPLETE BOXES K, L AND M

Box A Plays Standard days and timings (Please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)		Indoors	
					Outdoors	
					Both	✓
Day	Start	Finish	Please give further details here (read guidance note 4)			
Mon	10.00	23.00				
Tue	10.00	23.00				
Wed	10.00	23.00	State any seasonal variations for performing plays (read guidance note 5)			
Thur	10.00	23.00				
Fri	10.00	23.00				
Sat	10.00	23.00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (read guidance note 6)			
Sun	10.00	23.00				
Box B Films Standard days and timings (Please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)		Indoors	
Day Start Finish					Outdoors	
					Both	✓
Mon 10.00 23.00			Please give further details here (read guidance note 4)			
Tue 10.00 23.00						
Wed 10.00 23.00						
Thur 10.00 23.00			State any seasonal variations for exhibition of films (read guidance note 5)			
Fri 10.00 23.00						
Sat 10.00 23.00						
Sun 10.00 23.00			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (read guidance note 6)			

Box C				
Indoor sporting events				
Standard days and timings			(Please read guidance note 7)	
Day	Start	Finish	Please give further details here (read guidance note 4)	
Mon	10.00	00.00	DARTS DE	
Tue	10.00	00.00		
Wed	10.00	00.00		
Thur	10.00	00.00	State any seasonal variations for indoor sporting events (read guidance note 5)	
Fri	10.00	00.00		
Sat	10.00	00.00	Non standard timings. Where you intend to use the premises for the indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sun	10.00	00.00		

Box D Boxing or wrestling entertainment			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	
			Indoors	
			Outdoors	
			Both	
Day	Start	Finish	Please give further details here (read guidance note 4)	
Mon				
Tue				
Wed				
Thur			State any seasonal variations for boxing or wrestling entertainment (read guidance note 5)	
Fri				
Sat			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sun				

Box E Live music Standard days and timings (Please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	Indoors	
				Outdoors	
				Both	✓
Day	Start	Finish	Please give further details here (read guidance note 4)		
Mon	10.00	00.00			
Tue	10.00	00.00	State any seasonal variations for the performance of live music (read guidance note 5)		
Wed	10.00	00.00			
Thur	10.00	00.00			
Fri	10.00	00.00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	10.00	00.00			
Sun	10.00	00.00			

Box F			Will the playing of recorded music take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	Indoors	
Recorded music				Outdoors	
Standard days and timings (Please read guidance note 7)				Both	✓
Day	Start	Finish			
Mon	10.00	00.00	Please give further details here (read guidance note 4) <i>RF</i>		
Tue	10.00	00.00	State any seasonal variations for playing recorded music (read guidance note 5)		
Wed	10.00	00.00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur	10.00	00.00			
Fri	10.00	00.00			
Sat	10.00	00.00			
Sun	10.00	00.00			

Box G			Will the performance of dance take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	Indoors	
Performance of dance				Outdoors	
Standard days and timings (Please read guidance note 7)				Both	✓
Day	Start	Finish			
Mon	10.00	00.00	Please give further details here (read guidance note 4) <i>RF</i>		
Tue	10.00	00.00	State any seasonal variations for performance of dance (read guidance note 5)		
Wed	10.00	00.00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur	10.00	00.00			
Fri	10.00	00.00			
Sat	10.00	00.00			
Sun	10.00	00.00			

Box H Anything of a similar description to that falling within e, f or g Standard days and timings (Please read guidance note 7)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	Indoors
Mon	10.00	00.00		Outdoors
				Both
Tue	10.00	00.00	Please give further details here (read guidance note 4) 12F	
Wed	10.00	00.00		
Thur	10.00	00.00		
Fri	10.00	00.00	State any seasonal variations for entertainment of a similar description to that falling within e, f or g. (read guidance note 5)	
Sat	10.00	00.00		
Sun	10.00	00.00		
			Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within e, f or g at different times to those listed in the column on the left, please list (please read guidance note 6)	

Box 1 Late night refreshment Standard days and timings (Please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	Indoors	
				Outdoors	
				Both	✓
Day	Start	Finish	Please give further details here (read guidance note 4)		
Mon	23.00	00.00			
Tue	23.00	00.00			
Wed	23.00	00.00	State any seasonal variations for the provision of late night refreshment (read guidance note 5)		
Thur	23.00	00.00			
Fri	23.00	00.00			
Sat	23.00	00.00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun	23.00	00.00			

Box J Supply of alcohol Standard days and timings (Please read guidance note 7)			Will the supply of alcohol be for consumption — please tick ✓ (Please read guidance note 8)	On premises	
Day	Start	Finish		Off premises	
Mon	10.00	01.00	State any seasonal variations for the supply of alcohol (read guidance note 5) outside sales with finish at 00.00 - Any sales after will be internal only.	Both	☒
Tue	10.00	01.00			
Wed	10.00	01.00			
Thur	10.00	01.00			
Fri	10.00	01.00			
Sat	10.00	01.00			
Sun	10.00	01.00			

Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (read guidance note 6)

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (please see declaration about the entitlement to work in the checklist at the end of the form):

Name ... Mr. [redacted] (Knights)

Date of Birth [redacted]

Address [redacted]

Postcode [redacted]

Personal Licence number, if known, JBC

Issuing licensing authority, if known, [redacted]

Box K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

/

Box L

Hours premises are open to the public

Standard days and timings

State any seasonal variation (read guidance note 5)

Day	Start	Finish
Mon	08.30	01.50
Tue	08.30	01.30
Wed	08.30	01.30
Thur	08.30	01.30
Fri	08.30	01.30
Sat	08.30	01.30
Sun	08.30	01.30

Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 6)

M Describe the steps you intend to take to promote the four licensing objectives

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 10)

Sufficient number of staff, to cover busy periods when entertainment is provided.
Regular training for staff.

b) The prevention of crime and disorder

for Rockstock, plastic cups & bottles only.
Sufficient security on site on big events.

c) Public safety

challenge 25 policy

d) The prevention of public nuisance

On Rockstock, all speakers outside face away from residential areas.
Persons monitor ground area regarding nuisance.

e) The protection of children from harm

challenge 25 Policy.
For Rockstock (main event) no children under 16 without an adult.

CHECKLIST

Please tick to indicate agreement

- I have made or enclosed payment of the fee ☒
- I have enclosed a plan of the premises..... ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable ☒
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable ☒
- I understand that I must now advertise my application ☒
- I understand that if I do not comply with the above requirements or my application is not completed correctly, my application will be rejected..... ☒
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15). ☒

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures

Please read guidance note 11

Signature of applicant (the proposed current premises licence holder) or applicant's solicitor or other duly authorised agent. (See guidance note 12) If signing on behalf of the applicant please state in what capacity.

Declaration	• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).
-------------	--

Signature

Date 25 April 2026

Capacity Trustee Coastland Sports Club

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (Please read guidance note 13) If signing on behalf of the applicant please state in what capacity.

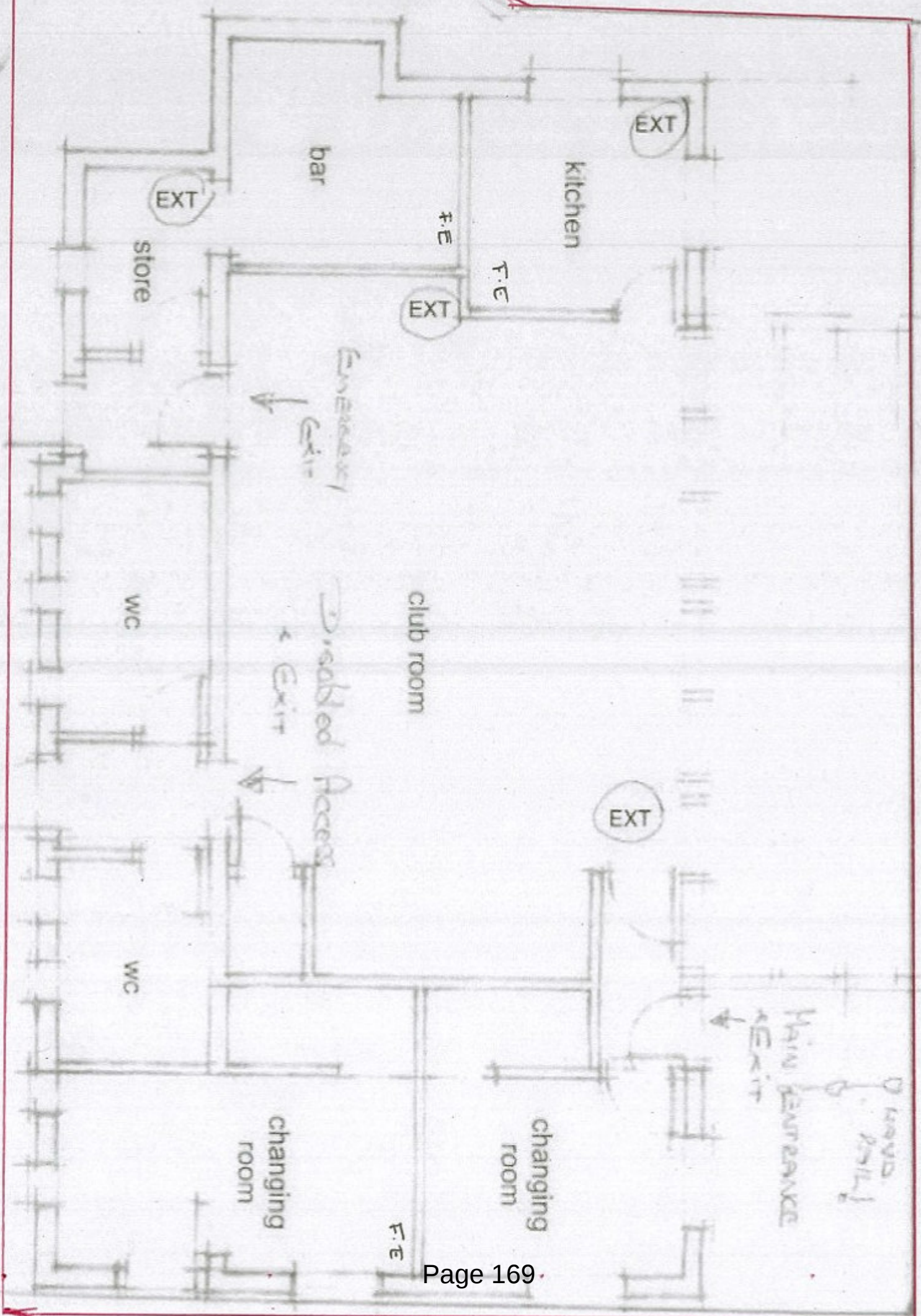
Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Post Town:	Postcode:
Daytime contact telephone number	
E-mail address (optional)	



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Group Manager EasternFriars Lane
GREAT YARMOUTH
NR30 2RP
Tel: 0300 123 1669Website: www.norfolk.gov.uk/safety/norfolk-fire-and-rescue-serviceNorth Norfolk District Council
Council Offices
Holt Road
Cromer
Norfolk
NR27 9ENPlease ask for: Sally Green
Direct Dial: 0300 123 1259
Email: sally.green@norfolk.gov.uk
My Ref: 00009193
Your Ref:

12 May 2026

Dear Madam

The Regulatory Reform (Fire Safety) Order 2005**With reference to – Licensing Act 2003****Premises: Overstrand Sports Club, High Street, Overstrand, Cromer, NR27 0AB**

I acknowledge receipt of the application for the above premises.

As these premises fall within the scope of the Regulatory Reform (Fire Safety) Order 2005, I would like to draw your attention to the following guidance documents:

Small and Medium Places of Assembly: This guide is for all employers, managers, occupiers, and owners of small (accommodating up to 60 people) and medium (accommodating up to 300 people) places of assembly including: Public houses; Clubs; Village halls; Community centres; Libraries; Marquees; Churches; and other places of worship or study. ISBN 13: 978 1 85112 820 4**Large Places of Assembly:** This guide is for all employers, managers, occupiers, and owners of larger premises where more than 300 people could gather including: Shopping Centres (not the individual shop unit), Night Clubs and Public Houses, Exhibition and Conference Centres, Sports Stadia, Marquees, Museums, Libraries, Churches, Cathedrals and other places of worship or study. ISBN 13: 978 1 85112 821 1

Both of these publications are available to download from;

<https://www.norfolk.gov.uk/safety/norfolk-fire-and-rescue-service/safety-in-your-business/business-regulations-fire/fire-safety-risk-assessment-guidance>

It is necessary where material alterations are proposed to comply with the Building Regulations 2000. In this case an application must be submitted to the Local Building Control Authority or an Approved Inspector.

Should you require any further assistance please do not hesitate to contact me on the number shown above.

Yours faithfully

A handwritten signature in cursive script that reads "Sally Green".

Sally Green

Fire Safety Inspector - Eastern

Nicky Davison

From: Brooks, Christopher <Christopher.BROOKS1@norfolk.police.uk>
Sent: 21 May 2026 15:10
To: Licensing
Cc: Woods, Suzanne
Subject: RE: LIPC09 PREMISES NEW VARIATION TO STAT AUTH WK_260003961 06_05_2026 09_14_50 244153 - Overstrand Sports Club

Categories: Karen

Dear Licensing Team,

This email confirms police have received and researched this application.

There are no police objections.

Chris Brooks

Police Alcohol Licensing Officer

Norfolk Constabulary
Building 7, OCC,
Wymondham, NR18 0WW.

Mobile 07825 582890

Tuesday-Friday 08-16hrs

Sue Woods

Licensing, Scrap Metal & Op Randall Administrator

Community Safety Operational Unit

(Crime Prevention, Rural Crime, Scrap Metal, Drone Operations, Unauthorised Encampments & Licensing)

Norfolk Constabulary
Building 7, OCC
Falconers Chase
Wymondham, NR18 0WW
Tel: 01603 276097

licensingteam@norfolk.police.uk

**Please note I am a Hybrid Worker – Monday to Thursday Homeworking
and Friday Office based.**



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By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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LICENSING ACT 2003

ADVERTISEMENT OF NEW PREMISES LICENCES

Notice is hereby given that Andrew Raymond Farnell has applied for the grant of a Premises Licence in respect of the premises known as Overstrand Sports Club, High Street, Overstrand NR27 0AB

The application is for the purpose of: Plays, Films, Indoor Sporting Events, Live Music, Recorded Music, Performance of Dance and Supply of Alcohol to the public on and off premises between 8.30am - 01.30am from Monday to Sunday.

All outside live music and sale of alcohol will finish by 00.00 midnight.

If you wish to object to this application, written representations with full contact details should be made to the Licensing Authority below:

Licensing Section, North Norfolk District Council, Council Offices, Holt Road, Cromer, Norfolk, NR27 9EN

Representations should be made by 2/6/2026 (28 days starting day after the day on which the application was given to the authority by the applicant)

This application may be viewed during office hours at the above offices.

N.B It is an offence, liable on conviction to a fine up to level 5 on the standard scale (£5,000), under Section 158 of the Licensing Act 2003 to make a false statement in or in connection with this application.

CITY | COUNTY | COASTAL

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Overstrand Sports Club

I, Andrew Raymond Farnell

Do hereby give notice that I have applied for a premises licence in respect of Overstrand Sports Club.

High Street, Overstrand NR27 0AB

The licence is to allow Licensable activity,

- (a) The sale by retail of alcohol,
- (b) The provision of regulated entertainment, and
- (c) The provision of late night refreshment.

Permitted Opening Hours:

From 08.30am - 01.30am opening, on and off the premises from Monday to Sunday * All outside live music and sale of alcohol will finish by 00.00 (Midnight)

If you wish to object to this application written representations with full contact details should be made to the Licensing Authority below:

Licensing Section North Norfolk District Council, Council Offices
Holt Road, Cromer, Norfolk. NR27 9EN

Representations should be made no later than 2nd June 2026

This application may be viewed during office hours at the above offices.

N.B. It is an offence, liable on conviction to a fine up to level 5 on the standard scale (£5,000.00) under Section 158 of the Licensing Act 2003 to make false statement in or in connection with this application.

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Licensing Sub Committee		
Author's Title	Public Protection Manager	
Are there back ground papers	☒ Yes	☐ No
Exempt	☐ Yes	☒ No
Ward(s) affected?		
Responsible Members	Cllr P Fisher – Chairman Licensing Committee Cllr C Ringer – Portfolio Holder (Licensing)	
Contact Officer	Nicky Davison	
E-mail address	nicky.davison@north-norfolk.gov.uk	
Telephone number	01263 516291	
Are there Non Electronic Appendices	☒ Yes	☐ No
List of Background Papers and Appendices	North Norfolk District Council Licensing Policy Statutory Guidance issued by the Home Office Appendices to the report containing copies of correspondence from Responsible Authorities Application and Current Application Form	

This report has been subject to the following processes:

Consultation with:		
Head of Financial Services (S151 Officer)	☐ Yes	☒ Not apt
Solicitor to the Council/Legal	☒ Yes	☐ Not apt
Others:	Head of Environmental Health	

File Location:	M3 Database WK/260005472 and WK/260005512
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**Temporary Event Notices - Waxham Summer Camp, Campsite At, Poplar Farm,
Coast Road, Waxham, Norfolk, NR12 0EF**

- Summary:** This is regarding two Temporary Event Notices
- Conclusions:** That Members consider and determine the case from the written and oral information provided.
- Recommendations:** That Members consider and determine this case

Cllr P Fisher – Chairman
Licensing Committee

Ward(s) affected: Waxham

Contact Officer, telephone
number, and e-mail:

Nicky Davison

01263 516291

nicky.davison@north-norfolk.gov.uk

1. Jurisdiction

- 1.1. North Norfolk District Council is the Licensing Authority under the Licensing Act 2003 in respect of Temporary Event Notices for the sale of alcohol, regulated entertainment and late night refreshment. Where a valid notification for a temporary event notice is received and relevant representations are made, within the prescribed timeframe, the authority must hold a hearing to consider the case.
- 1.2. The four licensing objectives to be considered when determining the application, and relevant representations, are:
- a. the prevention of crime & disorder
 - b. public safety
 - c. the prevention of public nuisance, and
 - d. the protection of children from harm

2. The Temporary Event Notices

- 2.1 Anna Mudeka has submitted two Temporary Event Notices for land described as Waxham Summer Camp at Poplar Farm, Coast Road, Waxham, Norfolk, NR12 0EF. The first Temporary Event Notice was received on 12/06/2026 under reference WK/260005472 and the second Temporary Event Notice was

received on 15/06/2026 under reference WK/260005512. Both the Temporary Event Notices can be seen in **Appendix A** and the accompanying plan **Appendix B**.

2.2 The Premises is used as a campsite which only operates five weeks of the year, during the school summer holidays, and is set in four different fields names A,B,C,D where people camp, with a further field next B & C fields which have been set aside for families and campers to use and activities all through the summer camp. The events described in both Temporary Event Notices will take place on a designated community field where all camp activities take place.

2.3 The applicant seeks to operate the following two events with licensable activities as follows:

Licensable activity	Days	Times
WK/260005472 Regulated Entertainment (TEN) Music day with DJ's	Saturday 8 th August 2026	14:00 – 00:00
WK/260005512 Regulated Entertainment (TEN) World music festival	Saturday 29 th August 2026	16:00 - 23:30

4. Representations from Relevant Persons

4.1 Section 99A of the Act defines the 'Relevant Persons' as the statutory bodies that must be sent copies of a Temporary Event Notice. Representations made must relate to the licensing objectives.

4.2 The following comments have been received from the Relevant Persons and can be seen in **Appendix C**:

Responsible Authority	Comments	Date
Environmental Protection	Objection received. See representation for full details.	17/06/2026
Licensing Team Norfolk Constabulary	No objection	16/06/2026

5. Background

5.1 The applicant 'Anna Mudeka' has given temporary event notices each year for the same or similar type of events at the same premises, since 2022. These events have taken place during the 5 week summer holiday campsite period.

- 5.2 The applicant has previously engaged with the NNDC Safety Advisory Group (SAG) and contributed to any scheduled safety advisory group meetings in connection to the planned events where TENS have been submitted and concerns raised by the partners of the SAG.
- 5.3 Since at least 2022, there has been Council intervention following the receipt of numerous complaints received, associated during and following the organised events from the premises, covered by TENS as well as during the periods when the campsite is open for 5 weeks each year. The complaints were received from local residents/businesses and customers of both the site and adjacent holiday site.
- 5.4 These complaints have been related to all four licensing objections involving issues such as noise nuisance from music and people, drugs use on site, waste litter deposited around the premises and adjoining beach area of drug, human, glass and general waste nature.

6. North Norfolk District Council Licensing Policy

- 6.1 The current Statement of Licensing Policy was approved by Council on 17 November 2021 and became effective on 31 January 2022 and the following extracts may be relevant to this application:

3.0 Main Principles

3.1 Nothing in the 'Statement of Policy' will:

- undermine the rights of any person to apply under the 2003 Act for a variety of permissions and have the application considered on its individual merits, and/or
- override the right of any person to make representations on any application or seek a review of a licence or certificate where they are permitted to do so under the 2003 Act

3.2 Licensing is about the control of licensed premises, qualifying clubs and temporary events within the terms of the 2003 Act, and conditions that are attached to licences, certificates will be focused on matters which are within the control of individual licensee or club, i.e. the premises and its vicinity.

3.3 Whether or not incidents can be regarded as being 'in the vicinity' of licensed premises is a question of fact and will depend on the particular circumstances of the case. In dispute, the question will ultimately be decided by the courts. When considering these conditions, the Council will primarily focus on the direct impact of the activities taking place at licensed premises on members of the public living, working or engaged in normal activity in the area concerned.

3.4 The Council acknowledges that the licensing function cannot be used for the general control of anti-social behaviour by individuals once they are beyond the direct control of the licensee of any premises concerned. In this respect, the Council recognises that, apart from the

licensing function, there are a number of other mechanisms available for addressing issues of unruly behaviour that can occur away from licensed premises, including:

- planning and environmental health controls
- ongoing measures to create a safe and clean environment in these areas in partnership with local businesses, transport operators and other Council Departments
- designation of parts of the District as places where alcohol may not be consumed publicly
- regular liaison with Police on law enforcement issues regarding disorder and anti-social behaviour, including the issue of fixed penalty notices, prosecution of those selling alcohol to people who are drunk; confiscation of alcohol from adults and children in designated areas and instantly closing down licensed premises or temporary events on the grounds of disorder, or likelihood of disorder or excessive noise from the premises
- the power of the police, other responsible authority or a local resident or business or District Councillor to seek a review of the licence or certificate

7. Guidance Issued under section 182 of the Licensing Act 2003

- 7.1 The current Guidance was issued by the Home Office in February 2026 and offers advice to Licensing authorities on the discharge of their functions under the Licensing Act 2003.
- 7.2 The following extracts may be relevant to this application and assist the panel:

Temporary Event Notices

7.27 Where the TEN is in order, the relevant fee paid and the event falls within the prescribed limits, the licensing authority will record the notice in its register and send an acknowledgement to the premises user (which may be given electronically). The licensing authority must do so, no later than the end of the first working day following the day on which it was received (or by the end of the second working day if it was received on a non-working day), unless an objection notice is received beforehand from the police or EHA on the basis of any of the four licensing objectives (see paragraphs below).

7.28 If the licensing authority receives an objection notice from the police or EHA that is not withdrawn, it must (in the case of a standard TEN only) hold a hearing to consider the objection unless all parties agree that this is unnecessary. The licensing committee may decide to allow the licensable activities to go ahead as stated in the notice. If the notice is in connection with licensable activities at licensed premises, the licensing authority may also impose one or more of the existing licence or certificate conditions on the TEN (insofar as such conditions are not inconsistent with the event) if it considers that this is appropriate

for the promotion of the licensing objectives. If the authority decides to impose conditions, it must give notice to the premises user which includes a statement of conditions (a “notice (statement of conditions)”) and provide a copy to each relevant party. Alternatively, it can decide that the event would undermine the licensing objectives and should not take place. In this case, the licensing authority must give a counter notice.

Police and Environmental Health intervention

7.32 The system of permitted temporary activities gives police and EHAs the opportunity to consider whether they should object to a TEN on the basis of any of the licensing objectives.

7.33 If the police or EHA believe that allowing the premises to be used in accordance with the TEN will undermine the licensing objectives, they must give the premises user and the licensing authority an objection notice. The objection notice must be given within the period of three working days following the day on which they received the TEN.

7.34 Where a standard TEN was given, the licensing authority must consider the objection at a hearing before a counter notice can be issued. At the hearing, the police, EHA and the premises user may make representations to the licensing authority. Following the hearing, the licensing authority may decide to impose conditions which already apply to an existing premises licence or club premises certificate at the venue, or issue a counter notice to prevent the event going ahead. As noted above, there is no scope for hearings (or appeals) in respect of late TENs and if objections are raised by the police or EHA in relation to a late TEN, the notice will be invalid and the event will not go ahead.

7.35 Such cases might arise because of concerns about the scale, location, timing of the event or concerns about public nuisance – even where the statutory limits on numbers are being observed. The premises user who signs the form is legally responsible for ensuring that the numbers present do not exceed the permitted limit at any one time. In cases where there is reason to doubt that the numbers will remain within the permitted limit the premises user should make clear what the nature of the event(s) is and how they will ensure that the permitted persons limit will not be exceeded. For example, where notices are being given for TENs simultaneously on adjacent plots of land it may be appropriate for door staff to be employed with counters. In each case it is important that licensing authorities and relevant persons can consider whether they believe that the premises user intends to exceed the 499 person limit, or will be unable to control or know whether the limit will be exceeded. Where the planned activities are likely to breach the statutory limits or undermine the licensing objectives, it is likely to be appropriate for the police or EHA to raise objections.

Applying conditions to a TEN

7.38 The 2003 Act provides that only the licensing authority can impose conditions to a TEN from the existing conditions on the premises licence or club premises certificate at the venue. The licensing authority can only do so:

- if the police or the EHA have objected to the TEN;
- if that objection has not been withdrawn;
- if there is a licence or certificate in relation to at least a part of the premises in respect of which the TEN is given;
- and if the licensing authority considers it appropriate for the promotion of the licensing objectives to impose one or more conditions.

Crime and Disorder

2.1 Licensing Authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).

Public Safety

2.8 A number of matters should be considered in relation to public safety. These may include:

- Fire safety;
- Ensuring appropriate access for emergency services such as ambulances;
- Good communication with local authorities and emergency services, for example communications networks with the police and signing up for local incident alerts (see paragraph 2.4 above);
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits;
- Ensuring the safety of people when leaving the premises (for example, through the provision of information on late-night transportation);
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles;
- Ensuring appropriate limits on the maximum capacity of the premises (see paragraphs 2.12-2.13, and Chapter 10; and

- Considering the use of CCTV in and around the premises (as noted in paragraph 2.3 above, this may also assist with promoting the crime and disorder objective).

Public Nuisance

2.15 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.

2.16 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.

2.20 Measures to control light pollution will also require careful thought. Bright lighting outside premises which is considered appropriate to prevent crime and disorder may itself give rise to light pollution for some neighbours. Applicants, licensing authorities and responsible authorities will need to balance these issues.

2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area or that, if they wish to smoke, to do so at designated places on the premises instead of outside and to respect the rights of people living nearby to a peaceful night.

7 Prevention of Harm to Children

7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.

7.2 The 2003 Act makes it an offence to permit children under the age of 16 who are not accompanied by an adult to be present on premises being used exclusively or primarily for supply of alcohol for consumption on those premises under the authorisation of a premises licence, club premises certificate or where that activity is carried on under the authority of a temporary event notice.

7.3 In addition, it is an offence to permit the presence of children under 16 who are not accompanied by an adult between midnight and 5am at other premises supplying alcohol for consumption on the premises under the authority of any premises licence, club premises certificate or temporary event notice. Outside of these hours, the offence does not prevent the admission of unaccompanied children under 16 to the wide variety of premises where the consumption of alcohol is not the exclusive or primary activity. Between 5am and midnight the offence would not necessarily apply to many restaurants, hotels, cinemas and even many pubs where the main business activity is the consumption of both food and drink. This does not mean that children should automatically be admitted to such premises and the following paragraphs are therefore of great importance notwithstanding the new offences created by the 2003 Act. (See the Licensing Policy for further detail)

Determining applications

9.37 As a matter of practice, licensing authorities should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or other person may choose to rely on their written representation. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation.

9.38 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives;
- the representations (including supporting information) presented by all the parties;
- this Guidance;
- its own statement of licensing policy.

Determining actions that are appropriate for the promotion of the licensing objectives

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case by

case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

9.44 Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination.

Overview of circumstances in which entertainment activities are not licensable

16.6 As a result of deregulatory changes that have amended the 2003 Act, no licence is required for the following activities:

- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for an event between 08.00 and 23.00 on any day, provided that those present do not exceed 1000.

- Boxing or wrestling entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.

- Live music: no licence permission is required for:

- a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.

- a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

- a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that does not have a licence, provided that the audience does not exceed 500.

- a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- Recorded Music: no licence permission is required for:

- any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

- any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

- any playing of recorded music between 08.00 and 23.00 on any day, at the non- residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

8. Determination

- 8.1 The Sub Committee are requested to consider the two notifications, representations, and determine this application.
- 8.2 When considering this application, the Sub Committee will need to have regard to the North Norfolk District Council Licensing Policy and to statutory guidance under the Licensing Act 2003 issued by the Secretary of State
- 8.3 In determining the notifications for two Temporary Event Notices, the Sub Committee may take the following actions:
 - a. Decide not to give a counter notice under Section 105 of the Licensing Act 2003, so the Temporary Event Notices remain as acknowledged,
 - b. Give the premises user a counter notice for each TEN under Section 105 of the Licensing Act 2003, if it considers it appropriate for the promotion of a licensing objectives, to do so.
- 8.4 A decision must be made under subsection (2)(b) of the Licensing Act 2003, and the requirements of subsection (3) must be met, at least 24 hours before the beginning of the event period specified in the temporary event notice. Reasons for the Panel's decision must be given to the applicant and relevant persons.
- 8.5 These applications must be determined and notified to the applicant within 5 working days from the conclusion of the hearing.

9. Appeals

- 9.1 There is a right of appeal to the decision of the Sub Committee to the Magistrates within 21 days.

Appendices:

- A. Copy of two Temporary Event Notices
- B. Plan of Premises
- C. Letters/emails of objection or support from Responsible Authorities/ 'Other Persons'
- D. Location Plan

Background Papers:

1. The Licensing Act 2003
2. The Licensing Act 2003 (Permitted Temporary Activities) (Notices) Regulations 2005
3. North Norfolk District Council Statement of Licensing Policy (approved 17 November 2021)

4. Guidance issued under section 182 of the Licensing Act 2003 (February 2026)
5. The Legislative Reform (Entertainment Licensing) Order 2014

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Respondent

144

Anonymous

45:41

Time to complete

Payment

Your notice is not acceptable unless payment of £21 has been made. Please follow this link to pay online: <https://forms.norfolk.gov.uk/outreach/Pay.ofm>

The personal details of the premises user

Please read note 1

1. Your name *

Forename and surname

Anna Mudeka

2. Previous names *

Please enter details of any previous names or maiden names, if applicable.

Anna Cadman

3. Your date of birth *

20/07/1976



4. Your place of birth [town and country] *

Harare Zimbabwe

5. National Insurance number [without spaces] *

PA479342C

Please enter at most 9 characters

6. Your current address [including town and postcode] (we will use this address to correspond with you unless you complete the separate correspondence box below) *

Burton Manor
High Common
Southburgh
Thetford
Norfolk
IP25 7SU

7. Your contact email address *

annamudeka@yahoo.com

Please enter an email

8. Other contact details: telephone numbers, alternative email address

waxhamsummercamp@gmail.com, 07879493843

9. Alternative address for correspondence (if you complete the details below, we will use this address to correspond with you)

Same as above

10. Alternative contact details (if applicable): telephone numbers, email address

N/A

The premises

11. Please give the address of the premises where you intend to carry on the licensable activities

or, if it has no address, give a detailed description, [a What3words reference, or] Ordnance Survey references. Please read note 2.

Waxham Summer Camp
Poplar Farm
Coastal Road
Waxham
NR12 0EF

12. Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? *

☐ Yes

☒ No

13. If you intend to use only part of the premises at this address, or intend to restrict the area to which this notice applies, give a description and details

Please read note 3

A designated community field where all camp activities take place.

14. Please describe the nature of the premises below *

Please read note 4

The site is a campsite which only operates five weeks of the year and it is set in four different fields names A,B,C,D where people camp, we have another field next B & C fields which we have set aside for families and camper can access and use for activities all through the summer camp.

15. Please describe the nature of the event below *

Please read note 5

The event is a music day with DJ's playing an hour set each and main headline playing two hour set. There will be facepainting, hoolahops, laser show, bubbles and music.

The licensable activities

16. What licensable activities do you intend to carry out at the premises? *

Select all licensable activities you intend to carry out (please read note 6)

- ☐ The sale by retail of alcohol
- ☐ The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- ☒ The provision of regulated entertainment
- ☐ The provision of late night refreshment

17. Are you giving a late Temporary Event Notice? *

A late temporary event notice is any notice which is given five to nine working days before the event is taking place (not including the day of the event or the day of application)

- ☒ Yes
- ☐ No

18. Please state the dates on which you intend to use these premises for licensable activities *

(Please read note 8)

Saturday 8th of August 2026

19. Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock) *

(Please read note 9)

14hrs-00hrs

20. Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. *

(Please read note 10)

499

21. If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both.

(Please read note 11)

No answer provided.

22. Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including but not limited to lap dancing and pole dancing).

(Please see note 13)

The activities will including relevant entertainment between the hours of 14.00hrs and 00.00hrs

Personal licence holders

(Please read note 14)

23. Do you currently hold a valid personal licence? *

☐ Yes

☒ No

Previous temporary event notices you have given

(Please read note 15)

24. Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? *

☐ Yes

☒ No

25. If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in the same calendar year)

No answer provided.

26. Have you already given a temporary event notice for the same premises in which the event period ends 24 hours or less before; or begins 24 hours or less after the event proposed in this notice? *

☐ Yes

☒ No

Associates and business colleagues

(Please read note 16 and tick the boxes that apply to you)

27. Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? *

☐ Yes

☒ No

28. Has any associate of yours already given a temporary event notice for the same premises in which the event period: ends 24 hours or less before, or begins 24 hours or less after the event proposed in this notice? *

☐ Yes

☒ No

29. Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? *

☐ Yes

☒ No

30. If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year

No answer provided.

31. Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: ends 24 hours or less before; or begins 24 hours or less after the event proposed in this notice? *

☐ Yes

☒ No

Checklist

Please read note 17

32. I have: (please mark the appropriate boxes) *

- ☒ Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated [this form is that copy]
- ☒ Sent a copy of this notice to the chief officer of police for the area in which the premises are situated [NNDC will do this for you]
- ☒ Sent a copy of the notice to the local authority exercising environmental health functions for the area in which the premises are situated [NNDC will send this for you, when you submit this form]
- ☐ If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority
- ☐ If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police [the licensing authority will do this for you]
- ☐ If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions [the licensing authority will do this for you]
- ☐ Made or enclosed payment of the fee for the application. [Please do this online and send proof of payment to licensing@north-norfolk.gov.uk]
- ☒ Signed the declaration in Section 10 below

Condition

Please read note 18. It is a condition of this temporary event notice that where relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

Declarations

Please read note 19

33. I understand that it is an offence: *

Please select 2 options.

- ☒ to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale, and
- ☒ to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.

34. Signature [by entering your name below you agree that] the information contained in this form is correct to the best of my knowledge and belief *

Anna Mudeka

35. Date of signature *

12/06/2026



Acknowledgement. Please read note 20.

When you submit this form, you will receive an acknowledgement on behalf of the licensing authority. If you do not receive the acknowledgement within 24 hours, please check your spam or junk mail folder. Please contact licensing@north-norfolk.gov.uk if the acknowledgement is not found.

[View results](#)

Respondent

145

Anonymous

20:40

Time to complete

Payment

Your notice is not acceptable unless payment of £21 has been made. Please follow this link to pay online: <https://forms.norfolk.gov.uk/outreach/Pay.ofm>

The personal details of the premises user

Please read note 1

1. Your name *

Forename and surname

Anna Mudeka

2. Previous names *

Please enter details of any previous names or maiden names, if applicable.

Cadman

3. Your date of birth *

20/07/1976



4. Your place of birth [town and country] *

Harare Zimbabwe

5. National Insurance number [without spaces] *

PA479342C

Please enter at most 9 characters

6. Your current address [including town and postcode] (we will use this address to correspond with you unless you complete the separate correspondence box below) *

Burton manor
High common
Southburgh
IP25 7su

7. Your contact email address *

annamudeka@yahoo.com

Please enter an email

8. Other contact details: telephone numbers, alternative email address

07879493843 waxhamsummercamp@gmail.com

9. Alternative address for correspondence (if you complete the details below, we will use this address to correspond with you)

n/a

10. Alternative contact details (if applicable): telephone numbers, email address

Same as above

The premises

11. Please give the address of the premises where you intend to carry on the licensable activities

or, if it has no address, give a detailed description, [a What3words reference, or] Ordnance Survey references. Please read note 2.

Waxham summer camp
Poplar farm
Coastal road
Waxham
NR12 0EF

12. Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? *

☐ Yes

☒ No

13. If you intend to use only part of the premises at this address, or intend to restrict the area to which this notice applies, give a description and details

Please read note 3

The event will be set in a field designated for activities on the campsite for campers and management to plan and run events for the campers.

14. Please describe the nature of the premises below *

Please read note 4

The campsite is split into 4 camping fields names A,B, C and D with an extra field set aside for activities

15. Please describe the nature of the event below *

Please read note 5

A world music festival

The licensable activities

16. What licensable activities do you intend to carry out at the premises? *

Select all licensable activities you intend to carry out (please read note 6)

- ☐ The sale by retail of alcohol
- ☐ The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- ☒ The provision of regulated entertainment
- ☐ The provision of late night refreshment

17. Are you giving a late Temporary Event Notice? *

A late temporary event notice is any notice which is given five to nine working days before the event is taking place (not including the day of the event or the day of application)

- ☐ Yes
- ☒ No

18. Please state the dates on which you intend to use these premises for licensable activities *

(Please read note 8)

29/08/26

19. Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock) *

(Please read note 9)

16:00hrs-23:30hrs

20. Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. *

(Please read note 10)

499

21. If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both.

(Please read note 11)

No answer provided.

22. Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including but not limited to lap dancing and pole dancing).

(Please see note 13)

14:00hrs-23:30

Personal licence holders

(Please read note 14)

23. Do you currently hold a valid personal licence? *

☐ Yes

☒ No

Previous temporary event notices you have given

(Please read note 15)

24. Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? *

☐ Yes

☒ No

25. If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in the same calendar year)

No answer provided.

26. Have you already given a temporary event notice for the same premises in which the event period ends 24 hours or less before; or begins 24 hours or less after the event proposed in this notice? *

☐ Yes

☒ No

Associates and business colleagues

(Please read note 16 and tick the boxes that apply to you)

27. Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? *

☐ Yes

☒ No

28. Has any associate of yours already given a temporary event notice for the same premises in which the event period: ends 24 hours or less before, or begins 24 hours or less after the event proposed in this notice? *

☐ Yes

☒ No

29. Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? *

☐ Yes

☒ No

30. If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year

No answer provided.

31. Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: ends 24 hours or less before; or begins 24 hours or less after the event proposed in this notice? *

☐ Yes

☒ No

Checklist

Please read note 17

32. I have: (please mark the appropriate boxes) *

- ☒ Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated [this form is that copy]
- ☒ Sent a copy of this notice to the chief officer of police for the area in which the premises are situated [NNDC will do this for you]
- ☒ Sent a copy of the notice to the local authority exercising environmental health functions for the area in which the premises are situated [NNDC will send this for you, when you submit this form]
- ☐ If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority
- ☐ If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police [the licensing authority will do this for you]
- ☐ If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions [the licensing authority will do this for you]
- ☒ Made or enclosed payment of the fee for the application. [Please do this online and send proof of payment to licensing@north-norfolk.gov.uk]
- ☒ Signed the declaration in Section 10 below

Condition

Please read note 18. It is a condition of this temporary event notice that where relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

Declarations

Please read note 19

33. I understand that it is an offence: *

Please select 2 options.

- ☒ to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale, and
- ☒ to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.

34. Signature [by entering your name below you agree that] the information contained in this form is correct to the best of my knowledge and belief *

Anna Mudeka

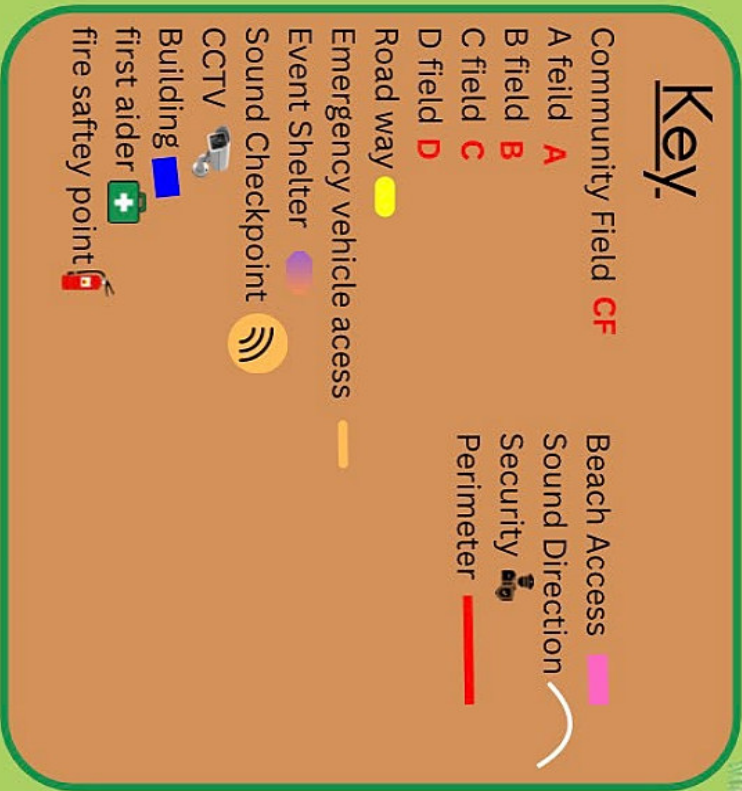
35. Date of signature *

13/06/2026



Acknowledgement. Please read note 20.

When you submit this form, you will receive an acknowledgement on behalf of the licensing authority. If you do not receive the acknowledgement within 24 hours, please check your spam or junk mail folder. Please contact licensing@north-norfolk.gov.uk if the acknowledgement is not found.



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Nicky Davison

From: Nathan Lawn
Sent: 17 June 2026 09:32
To: Gary Hughes; Andrew Mackay

Subject: RE: TEN Objections - Waxham Summer Camp Events

Hi Andrew,

I concur that these TENs require a unified response, however I raise objections on the following grounds taking into account the licensing objectives based on numerous reports to EP over the last few years:

Prevention of crime and disorder- I am aware that these events are not properly managed and do not have appropriate safeguarding mechanisms in place for example appropriately qualified security, CCTV, suitably qualified first aid personnel. Alcohol intoxication and the potential for illicit drug use raises further concerns around public safety and the prevention of crime and disorder. These events have a history of exceeding, there finishing time and numbers in attendance. They often result in 'unofficial raves' spilling onto the beach resulting in damage to the dunes from late night fires and BBQs as well as littering issues. They also put a strain on Police resources who regularly receive complaints and calls for service when these events take place in summer season at a time when Police demand is high pulling vital resources away from other front line Policing duties.

Public Safety- Concerns around alcohol intoxication, illicit drug use, lack of appropriately trained security and first aid personnel on site when these events take place. There have been reports of people sleeping on the beach and having bbqs and using firepits. This raises further concerns around public safety.

Prevention of Public Nuisance- Numerous reports have been received by EP regarding noise disturbance well into the early hours over the past few years. Noise mitigation may be mentioned in the noise management plan but history has shown that these events are poorly managed and any attempts at noise control fall short of preventing a nuisance to local residents.

Outcome-Objection.

Kind Regards

Nathan.

Nathan Lawn
Environmental Protection Officer
+44 1263 516289



From: Gary Hughes
Sent: 16 June 2026 16:30
To: Andrew Mackay

[REDACTED]
Subject: RE: TEN Objections - Waxham Summer Camp Events

Hi Andrew

Agreed ... we definitely need a unified approach.

I'll speak to Nathan as soon as I get chance, but happy to be involved in a wider meeting if you're OK to facilitate please.

Cheers

Gary

Gary Hughes

Environmental Protection Officer

+44 1263 516311



From: Andrew Mackay <Andrew.Mackay@north-norfolk.gov.uk>

Sent: 16 June 2026 16:23

To: Nathan Lawn <Nathan.Lawn@north-norfolk.gov.uk>; Gary Hughes <Gary.Hughes@north-norfolk.gov.uk>

[REDACTED]
[REDACTED]
[REDACTED]
Subject: TEN Objections - Waxham Summer Camp Events

Hello All

Gary has emailed through with regards to WK/260005512 and Nathan has responded on Assure to WK/260005472. These are both TENs for events at Waxham Summer Camp which has a history we are all aware of.

Hiya 😊

I've just had a quick review of this one and I'm aware, from personal experience as well as the reputation of this site, that there's a high risk of noise disturbance from this event !

I'd like to see a detailed noise management plan from the organisers before accepting this one, I'm afraid.

This should preferably include a risk assessment and details of how those risks will be mitigated.

Thanks and best regards

Gary

I'm aware that I sent the first RA notification on Friday and the second one yesterday which started clocks ticking for official objections and the need for us to arrange a committee meeting if necessary.

Nathan and Gary, it would be useful if we could have a co-ordinated response listing the objections against any/all of the 4 licensing objectives: The Prevention of Crime and Disorder, Public Safety, The Prevention of Public Nuisance and The Protection of Children from Harm

The guidance notes on the licensing act and TENs can be found here: [Revised Guidance issued under section 182 of the Licensing Act 2003](#)

Many Thanks

Andrew Mackay
Leisure Projects & Admin Officer
North Norfolk District Council

Andrew Mackay
Leisure Projects and Admin Officer
+44 1263 516403



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Nicky Davison

From: Licensing Team (Norfolk) <LicensingTeam@norfolk.police.uk>
Sent: 16 June 2026 15:48
To: Licensing
Subject: FW: TEN RA NOTIFICATION WK260005472
Attachments: Waxham Summer Camp TEN.pdf; TEN RA NOTIFICATION.pdf

Categories: Andrew

Hi Andrew,

Many thanks for sending this through – we have no objections at this present time.

Kind regards
Sue

Sue Woods

Licensing, Scrap Metal & Op Randall Administrator

Community Safety Operational Unit

(Crime Prevention, Rural Crime, Scrap Metal, Drone Operations, Unauthorised Encampments & Licensing)

Norfolk Constabulary

Building 7, OCC

Falconers Chase

Wymondham, NR18 0WW

Tel: 01603 276097

licensingteam@norfolk.police.uk

**Please note I am a Hybrid Worker – Monday to Thursday Homeworking
and Friday Office based.**



From: Licensing
Sent: 12 June 2026 16:53
To: Licensing Team (Norfolk) ; EP Internal Inbox ; North Norfolk Safety Advisor Group
Subject: TEN RA NOTIFICATION WK260005472

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Hello All

Please find attached a TEN for Waxham Summer Camp's DJ Day on 8 August

Many Thanks

Andrew Mackay
Environmental Technical Services Officer
North Norfolk District Council

North Norfolk District Council

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Nicky Davison

From: Licensing Team (Norfolk) <LicensingTeam@norfolk.police.uk>
Sent: 16 June 2026 15:49
To: Licensing
Subject: FW: TEN RA NOTIFICATION WK260005512
Attachments: TEN RA NOTIFICATION.pdf; World Music Fest TEN.pdf

Categories: Andrew

Hi Andrew,

Many thanks for sending this through – we have no objections at this present time.

Kind regards
Sue

Sue Woods

Licensing, Scrap Metal & Op Randall Administrator

Community Safety Operational Unit

(Crime Prevention, Rural Crime, Scrap Metal, Drone Operations, Unauthorised Encampments & Licensing)

Norfolk Constabulary

Building 7, OCC

Falconers Chase

Wymondham, NR18 0WW

Tel: 01603 276097

licensingteam@norfolk.police.uk

Please note I am a Hybrid Worker – Monday to Thursday Homeworking and Friday Office based.



From: Andrew Mackay
Sent: 15 June 2026 15:20
To: Licensing Team (Norfolk) ; EP Internal Inbox ; North Norfolk Safety Advisor Group
Subject: TEN RA NOTIFICATION WK260005512

You don't often get email from andrew.mackay@north-norfolk.gov.uk. [Learn why this is important](#)

CAUTION: This email originated from outside of the organisation.
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Hello All

Please find attached a TEN for a World Music event at Waxham Summer Camp on 29 August

Many Thanks

Andrew Mackay
Leisure Projects & Admin Officer
North Norfolk District Council

Andrew Mackay
Leisure Projects and Admin Officer
+44 1263 516403



North Norfolk District Council

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